

**CITY COUNCIL MEETING
OCTOBER 16, 2019
SALMON, IDAHO**

Mayor Leo Marshall opened the regular City Council meeting at 6:00 p.m. Those in attendance were:

COUNCIL MEMBERS: **Jim Baker**
 Jim Bockelman
 Ken Hill
 Neal James
 Robin Phillips
 Fred Waidely

CITY ATTORNEY: **Fred Snook**

Decisions/Action Items

- 1) Council approved payment to Eagle Rock Timber \$56,296.57 minus \$10,000 retainage until the job is completed with a right to withhold damages with copies of lien releases as per the contract.
- 2) Council accepted the draft Ordinance and Resolution for Cemetery changes in preparation of a columbarium installation.

Consent Agenda – Action Item

- a) Minutes of October 2, 2019 Meeting
- b) Bills for approval

Councilor Hill made a motion to accept the consent agenda, the Minutes of October 2, 2019 and bills as presented. Roll call vote: Bockelman...aye, Waidely...aye, Phillips...aye, James...aye, Baker...aye, and Hill...aye.

Public Comments

Robert Wiederrick, 1403 Cleveland Avenue, said he is glad to see Terry Myers, fish update, on the agenda particularly regarding the major federal lawsuit against the destruction of habitat. When Council gets the plans from the Whitewater Park Association he would like to get a copy to forward to these people.

Eagle Rock Timber, Inc. Discussion of Lift Station Project Delays– Action Item

Matthew Hill, Keller Associates, stated that they worked with Charles Cockrell to put together a schedule of events. They also talked to Eagle Rock. He submitted a General Contract Events chart and a Delays Accounted For (after 2/14/2019) chart. It reflected a total of 100 days delay accounted for. Leaving potentially 46 days unaccounted for.

Fred Snook asked what figure Eagle Rock Timber came up with.

Matthew stated that they came up with 145 days.

As to a question of whether there were damages to the City, Fred Snook stated that because of the delay one of the old pumps had to be repaired to keep it going which cost the City \$3,600. If the timetable had been met the City would not have spent the \$3,600 to keep the old pump going.

Eagle Rock Timber owner, Rick Gokey, said there are still 45 days that need to be discussed. He believes there are no days, maybe one. That is their position at this time. He does not see where there have been any damages to the City. He proposes that the city pay the pay estimates so they can pay off their people. If the City has a claim, then claim the bond.

Fred Snook asked how many days it would take to finish the punch list to finish the job.

Rick Gokey asked Keller Associates if there was anything on the punch list to which they responded that there were a few items on the punch list. Primarily trim work, the gable end ...probably 3 or 4 days of work.

Fred Snook asked if there was an estimated value.

Rick Gokey stated that he was not aware that they were not done. He does not believe it is a big dollar item.

Matthew stated that depending on the gable end it could be if it were new metal..he is not sure.

Rick Gokey stated that it is a minor event. The bond goes through a warranty period, if they don't come back and address a warranty item you will make a claim on the bond anyway. That could be called a warranty item and we have to come back and fix it. The bond carries a lot of power for you.

Amy Fealko stated that she emailed Matthew Hill with an estimate on the punch list. Based on the items on the punch list that was attached with a certificate of substantial completion Keller Associates recommended withholding up to \$20,000 for completion of those items. He noted that they also need to get all of their lien releases from subcontractors before final payment would be made.

Rick Gokey said he believes \$20,000 is excessive to make the repairs.

Councilor Phillips stated that two weeks ago the punch list was discussed. She asked Mr. Gokey why two weeks later none of it has been done. He said he was personally unaware that there were some minor items that needed to be addressed.

Councilor Phillips made a motion not to pay any retainage until the project is completed and the punch list has been cleaned up and we have lien releases from all the contractors that are involved in the project.

Fred Snook said just to clarify in the motion the City would waive the liquidated damage.

Councilor Phillips stated that was not her intent. She then amended her motion as follows:

Between now and when the project is completed we, council, have an opportunity to go over the liquidated damages and settle it up once we have lien releases and the project is fully completed.

Due to the motion not being clear to some councilors, Councilor Phillips withdrew her motion and made the following motion:

Between now and when the project is completed we, council, have an opportunity to go over the liquidated damages and settle it up once we have lien releases and the project is fully completed.

Roll call vote: Bockelman...no, Waidely...no, Phillips...aye, James...no, Baker...no, and Hill...no.

Executive Session IC 74-206 (f) To communicate with legal counsel for the public agency to discuss the legal ramifications of and legal options for pending litigation, or controversies not yet being litigated but imminently likely to be litigated.

6:49 p.m. - Councilor Phillips made a motion to go into executive session. Roll call vote: Bockelman...no, Waidely...no, Phillips...aye, James...aye, Baker...no, Hill...aye. Mayor Marshall voted aye to break the tie vote.

Councilor James made a motion to come out of executive session at 7:15 p.m. and resume regular session. All voted aye.

Councilor Waidely made a motion to pay the contractor \$56,296.57 minus \$10,000 retainage until the job is completed with a right to withhold damages with copies of lien releases as per the contract. Roll call vote: Hill...aye, Baker...aye, James...aye, Phillips...no, Waidely...aye, and Bockelman...aye.

Keller Associates Application for Payment Lift Station Project – 09 –Action Item - See Above

Department of Environmental Quality Update on Wood Stove Replacement Program – Informational Item

Roger Sauer stated that on behalf of the Salmon Clean Air Committee and as part of the Salmon PM Advance program (emission reduction strategies) has established funding for a woodstove change out program. The funding is coming from two supplemental environmental projects. They have partnered with Eastern Idaho Community Action Partnership (ICAP) to target applicants. The program offers options to homeowners as far as heating appliances and options of vendors. It offers up to \$4,000 toward the purchase and installation of new heating devices. The program has requirements of the vendors and applicants including licensed installation, proof of disposal of the old wood burning device, and time requirements to keep the program moving forward. DEQ will pay the vendors directly. There are two funds \$20,000 from one and \$100,000 from the other.

Anadromous Fish Discussion/Update - Terry Myers – Informational Item

Low fish runs Terry noted that the fish runs are the lowest in recorded history. Scientists believe that if these trends continue we will probably be out of fish in about 20 years. She said that a state funded study in 2003 claimed over \$23,000,000 just to Lemhi County in fishing related revenue. We need to find solutions to how we can keep these fish as part of our mainstay here. She has a resolution that was drawn up by Idaho Wildlife Federation that she would like Council to sign. She asked Council to participate in a conversation on October 22nd

with panelists that are throughout the region including a PBA representative, someone who questions PBA and economy and wonders about alternative energy who is a fish advocate, also a cultural anthropologist from the Shoshone-Bannock Tribe, a representative from the Idaho Outfitters and Guides, an agriculturist from Idaho as well as a head Fisheries Scientist from Trout Unlimited.

Draft of Proposed Changes to Title 12 of the Salmon City Code to Reflect the Addition of Columbarium Regulations – Action Item

Mary Benton, City Clerk, presented the amended Title 12 to council for their review as well as the proposed fees. A motion was made to go forward with the proposed ordinance and resolution. Roll call vote: Bockelman...aye, Waidely...aye, Phillips...aye, James...aye, Baker...aye, and Hill...aye.

Draft of Proposed Fees for Columbarium – Action Item

See Above

Reports – Team Meetings and Financial – Informational Item

a) Parks and Recreation Team Meeting Minutes

Parks and Recreation Team Meeting Report

October 9th, 2019

Submitted by Jim Bockelman

Present: Sacajawea Center Director Lin Gray, Parks Supervisor Gordon Stephenson, Cemetery Grounds Staff Leonard Hatch, Council Members Neal James, Fred Waidely and Jim Bockelman.

Sacajawea Center Director Lin Gray reported that Fall Frolic was happening Saturday October 12th. Weather could be an issue with attendance. Lin also reported on the progress in the replacement of her position. Lin asked the team on their opinion of the best way to get Council's position on advising the new Sacajawea Center Director of the direction they see the Center going in the future. A priority list of what council wants would be an advantage for the future Director. Lin stated that it would have been very helpful if she had that direction when she started at the Center. It was discussed that a workshop at the Center may be a way to proceed. She will address the Council with that question. The Sacajawea Center and Lemhi County Historical Society are bringing a Smithsonian traveling exhibit to town November 30-January 9 called Crossroads: Change in Rural America. The exhibit will be free and open to the public at 204 Main Street, in the Lemhi County Museum's River Exhibit/print shop. Volunteers are needed to help staff the exhibit, answer questions, and potentially lead school groups through the

space. There will be a preliminary exhibit training session at the Salmon Grange on **Wednesday, November 6th from 12-1pm**. In this training we will talk about the exhibit themes, special events scheduled, and volunteer expectations and commitment.

Parks Supervisor Gordon Stephenson reported that the winterization of the parks and the pool is progressing. If the leaves would start falling the park crew would be better prepared for getting the parks in order next year. The picking up of the leaves before the park crew takes off for the winter, although not mandatory, is what Gordon prefers to do due to the extra work it creates in the spring. Maybe extending their end of service for 2019 into November, if necessary, and adjusting when they start in the spring would be best. The cracking in the tennis court and the basketball court is being repaired with a self-leveling product that seems to be working well. A new lawnmower was purchased and Gordon is hoping for delivery soon to work the leaves. There was a lively discussion about equipment maintenance between the Parks and the Center. Jim presented notes from a meeting he had with Melinda Ellison from the Elks Club addressing the old CDC building's playground equipment and park area, see included notes.

Gordon brought up the bathrooms on site and the need for direction to bring them on line next year. They have been closed up all summer and would be good to have them open to the public. Gordon stated that he sees many people using the area. The park crew did little as far as maintenance to the area aside from mowing the grass and more maintenance needs to happen next year. Fred stated that he was against a fence between the park area and the new Salmon Police Department. He feels that any interaction between the kids and parents using the park is a good thing. Jim agreed and stated that if fencing is in the plans, Council needs to be involved and Fred agreed. Lin wondered about an area for a dog run for the Police Dogs. There is a grass area of west and south of the building that should work. Also to the west is a concrete driveway leading towards the building and a garage looking unit that could be utilized for dogs. Jim asked about the pathway around the southwest corner of Island Park. With the high water a few years back, the main pathway in that area was silted over and now is grass. Gordon stated that he's been told that the original pathway is the one that was silted in and if it is to be reclaimed from the grass, he needs direction to that end. Fred started the discussion about more rip rapping needs at Island Park by saying that he was under the impression that there was no more need for it. Gordon stated that there is a need and erosion is taking away more of the park every year. Permitting is always an issue and the sooner we get started with that process the better. The Public Works team could discuss at a future meeting. Neal stated that maybe the wave park group was working on permits for the east channel and perhaps that permit process could be amended to include any other rip rap needed elsewhere. Fred passed on a compliment from the Innovation Center to the Parks crew on

cleanup work that was done by them, it was much appreciated by the center and Gordon was pleased to hear it.

Lenard also reported that the winterization of the cemetery is progressing. The concrete pad for the cremation columbaria has been poured at the Cemetery. The unit should be coming the week of the 14th to be set on the pad by the company that it was purchased from. The sprinkler system has been modified to not spray the unit. Fred is concerned about the grass and weeds growing into the roadways. He feels that it could be cut and scrapped to eliminate the problem. Leonard is worried that the scrapping will create a problem along the edge of the roadway. He uses herbicide when there is time on that problem and intends to work at in the spring. If scraping happens it will be done in conjunction with Public Works.

The Kid's Creek Park toilet replacement by Fish and Games is moving forward with work started and should be done before the end of the year. Gordon was concerned with the safety of the current toilet building, the door and the toilet has been removed with no cover over the hole. Jim check up on issue and the toilet is back in place, but not to be used. There is a portable toilet on site. I haven't check in a while, but I think that the "Welcome to Salmon" monument at the park is still in need of repair and the issue has been addressed by the Mayor with Public Works.

The next park meeting will be in April 2020.

b) Public Safety Team Meeting Minutes

Public Safety Team Meeting

October 9, 2019

Submitted by Ken Hill

In attendance – Council members Ken Hill, Neal James and Robin Phillips, and Police Officer Terry Stratton

1. The move to the old CDC Building will take place when the needed remodeling is finished – wiring for computers and phones is nearing completion, necessary walls are nearly done and painting is in progress.
2. The hiring of a new code enforcement/animal control officer is moving along – Tyrell Penner has to complete officer training and pass the exam – this should be soon.

c) Monthly Financial Report/Treasurers Report – Amy Fealko

General Fund Activity	Current Year		Fiscal Year 2018		Percent
	Budget	YTD Actual	Budget	Actual	
Revenues	1,512,667	1,395,029	1,419,280	1,571,514	92.2%
Expenditures	1,512,667	1,455,755	1,419,280	1,451,068	96.2%

Top Revenues	Current Year		Fiscal Year 2018		Percent
	Budget	YTD Actual	Budget	Actual	
Property Tax	815,417	759,886	828,077	796,303	93.2%
Sales Tax	252,991	258,580	248,039	252,768	102.2%
Revenue Sharing	132,739	102,358	127,159	134,652	77.1%
Liquor Revenue	112,670	117,350	106,305	136,803	104.2%
TOTAL	1,313,817	1,238,174	1,309,580	1,320,526	94.2%

Expenditures by Department	Current Year		Fiscal Year 2018		Percent
	Budget	YTD Actual	Budget	Actual	
Executive	74,660	70,677	73,017	71,753	94.7%
Administration	188,377	177,506	187,589	179,023	94.2%
Comm Development	22,000	12,564	32,000	12,583	57.1%
Planning & Zoning	25,150	19,223	20,500	20,113	76.4%
Sacajawea Center	169,369	141,189	140,315	139,197	83.4%
Police Dept	801,853	799,972	741,822	774,184	99.8%
Parks	77,760	77,966	88,914	75,406	100.3%
Swimming Pool	86,690	88,598	76,311	85,744	102.2%
Salmon Valley Center	66,808	68,060	58,812	93,065	101.9%
TOTAL	1,512,667	1,455,755	1,419,280	1,451,068	96.2%

Cemetery Activity	Current Year		Fiscal Year 2018		Percent
	Budget	YTD Actual	Budget	Actual	
Revenues	86,159	79,056	87,488	79,212	91.8%
Expenditures	86,159	80,102	87,488	88,462	93.0%

Streets & Alleys Activity	Current Year		Fiscal Year 2018		Percent
	Budget	YTD Actual	Budget	Actual	
Revenues	560,461	555,580	448,334	559,529	99.1%
Expenditures	560,461	529,324	448,334	435,599	94.4%

Local Option Tax Activity	Current Year		Fiscal Year 2018		Percent
	Budget	YTD Actual	Budget	Actual	
Revenues	95,000	124,544	95,000	129,998	131.1%
Expenditures	95,000	67,902	95,000	128,324	71.5%

Water Fund	Current Year	Fiscal Year 2018
------------	--------------	------------------

Activity	Budget	YTD Actual	Budget	Actual	Percent
Revenues	1,182,200	1,098,428	1,009,200	1,084,406	92.9%
Expenditures	1,182,200	1,129,117	1,009,200	1,178,848	95.5%

Sewer Fund Activity	Current Year		Fiscal Year 2018		Percent
	Budget	YTD Actual	Budget	Actual	
Revenues	1,696,800	732,261	1,892,935	782,766	43.2%
Expenditures	1,696,800	1,513,492	1,892,935	739,429	89.2%

SUPPLEMENTAL INFORMATION
FY 2019

Swimming Pool Activity	Current Year		Fiscal Year 2018		Percent
	Budget	YTD Actual	Budget	Actual	
REVENUE					
Pool Lessons	15,000	15,640	13,000	13,362	104.3%
Pool Admissions	19,000	20,022	20,000	20,330	105.4%
TOTAL	34,000	35,662	33,000	33,692	104.9%

Swimming Pool Activity	Current Year		Fiscal Year 2018		Percent
	Budget	YTD Actual	Budget	Actual	
EXPENSES					
Salaries & Benefits	58,790	61,641	53,311	57,983	104.8%
Operating	16,400	17,877	16,500	18,012	109.0%
Propane	6,500	9,080	6,500	7,282	139.7%
Capital Outlay	-	-	-	2,467	0.0%
TOTAL	81,690	88,598	76,311	85,744	108.5%

Sacajawea Center Activity	Current Year		Fiscal Year 2018		Percent
	Budget	YTD Actual	Budget	Actual	
REVENUE					
Rental Income	10,000	6,560	10,500	9,429	65.6%
Concession Income	7,000	6,899	7,000	7,773	98.6%
Visitor Fees	12,000	12,062	10,000	12,015	100.5%
Donations	-	7,140	-	941	0.0%
Programming	1,500	3,488	2,000	1,348	232.5%
Haying	2,050	2,050	2,050	2,000	100.0%
Grants	-	12,952	-	12,114	0.0%
TOTAL	32,550	51,151	31,550	45,621	157.1%

Sacajawea Center Activity	Current Year		Fiscal Year 2018		Percent
	Budget	YTD Actual	Budget	Actual	
EXPENSES					
Salaries & Benefits	80,069	81,064	80,915	73,417	101.2%
Operating	70,300	60,125	59,400	65,779	85.5%
TOTAL	150,369	141,189	140,315	139,196	93.9%

Legislative Activity	Current Year		Fiscal Year 2018		Percent
	Budget	YTD Actual	Budget	Actual	

EXPENSES					
Salaries & Benefits	56,160	55,885	56,517	55,991	99.5%
Operating	18,500	14,792	16,500	15,763	80.0%
TOTAL	74,660	70,677	73,017	71,754	94.7%

Administrative Activity	Current Year		Fiscal Year 2018		Percent
	Budget	YTD Actual	Budget	Actual	
EXPENSES					
Salaries & Benefits	95,207	86,747	94,374	90,071	91.1%
Operating	93,170	90,758	93,215	88,951	97.4%
TOTAL	188,377	177,505	187,589	179,022	94.2%

Community Development Activity	Current Year		Fiscal Year 2018		Percent
	Budget	YTD Actual	Budget	Actual	
EXPENSES					
Salaries & Benefits	-	563	-	583	0%
Operating	22,000	12,000	32,000	12,000	54.5%
TOTAL	22,000	12,563	32,000	12,583	57.1%

Planning & Zoning Activity	Current Year		Fiscal Year 2018		Percent
	Budget	YTD Actual	Budget	Actual	
EXPENSES					
Salaries & Benefits	-	-	-	-	0.0%
Operating	20,150	19,223	20,500	20,113	95.4%
TOTAL	20,150	19,223	20,500	20,113	95.4%

Police Activity	Current Year		Fiscal Year 2018		Percent
	Budget	YTD Actual	Budget	Actual	
EXPENSES					
Salaries & Benefits	639,353	650,872	626,872	629,573	101.8%
Operating	75,000	63,271	74,950	104,352	84.4%
Capital Outlay	81,500	85,829	40,000	40,259	105.3%
TOTAL	795,853	799,972	741,822	774,184	100.5%

Parks Activity	Current Year		Fiscal Year 2018		Percent
	Budget	YTD Actual	Budget	Actual	
EXPENSES					
Salaries & Benefits	49,210	34,888	56,514	37,041	70.9%
Operating	25,550	28,407	26,400	27,213	111.2%
Capital Outlay	3,000	14,670	6,000	11,152	489.0%
TOTAL	77,760	77,965	88,914	75,406	100.3%

City Center Activity	Current Year		Fiscal Year 2018		Percent
	Budget	YTD Actual	Budget	Actual	
EXPENSES					
Salaries & Benefits	-	-	-	602	#DIV/0!
Operating	36,425	30,265	48,812	24,296	83.1%
Capital Outlay	14,383	37,795	10,000	68,167	262.8%
TOTAL	50,808	68,060	58,812	93,065	134.0%

Cemetery Activity	Current Year		Fiscal Year 2018		Percent
	Budget	YTD Actual	Budget	Actual	
EXPENSES					
Salaries & Benefits	67,474	64,709	65,082	66,486	95.9%
Operating	13,685	12,706	13,906	13,289	92.8%
Capital Outlay	5,000	2,687	8,500	8,688	53.7%
TOTAL	86,159	80,102	87,488	88,463	93.0%

Streets & Alleys Activity	Current Year		Fiscal Year 2018		Percent
	Budget	YTD Actual	Budget	Actual	
EXPENSES					
Salaries & Benefits	201,463	214,159	201,161	213,716	106.3%
Operating	151,498	269,520	185,673	137,874	177.9%
Capital Outlay	82,500	43,645	61,500	84,009	52.9%
TOTAL	435,461	527,324	448,334	435,599	121.1%

Water Activity	Current Year		Fiscal Year 2018		Percent
	Budget	YTD Actual	Budget	Actual	
EXPENSES					
Salaries & Benefits	257,698	271,602	247,746	243,666	105.4%
Operating	271,470	303,827	259,653	477,067	111.9%
Capital Outlay	341,850	553,688	356,850	458,115	162.0%
Depreciation	146,182	-	144,951	-	0.0%
TOTAL	1,017,200	1,129,117	1,009,200	1,178,848	111.0%

Sewer Activity	Current Year		Fiscal Year 2018		Percent
	Budget	YTD Actual	Budget	Actual	
EXPENSES					
Salaries & Benefits	244,788	214,875	236,829	210,477	87.8%
Operating	188,290	202,320	370,708	294,350	107.5%
Capital Outlay	221,032	1,096,296	1,236,500	234,602	496.0%
Depreciation	62,690	-	48,898	-	0.0%
TOTAL	716,800	1,513,491	1,892,935	739,429	211.1%

Informal Discussion/Round Table

- 1) Councilor James went to Fall Frolic – he thought Lin did a good job of putting it on.
- 2) Councilor Phillips said a merchant indicated to her that the sidewalk by the Health Food Store is deteriorating.
- 3) Councilor Waidely commented on sidewalk repairs in front of City Hall.
- 4) Councilor Bockelman commented on the State painting crosswalks on Challis's Main Street. He also commented on a good job by the Mayor on promoting the City Parks.

Committee Meetings / Public Information

- a) Public Works Team – November 13, 2019 – 2:00 p.m.
- b) Parks and Recreation Team – November 13, 2019 - 3:00 p.m.
- c) Finance Team – November 13, 2019 - 1:00 p.m.
- d) Public Safety Team – November 13, 2019 – 4:00 p.m.

Public Comments

none

Future Council Meeting Agenda Items Future Action Items

- 1) Completion of Monk Street Transfer of Property (Beers/Slavin) –Pending Plat Map from Wade Surveying
- 2) Set Date for Public Hearing for Columbarium Fees (Proposed November 6, 2019 @ 6:15 p.m.)

Adjournment

The Council meeting was adjourned at 8:05 p.m.

Mayor, Leo Marshall

Mary Benton, City Clerk