

**CITY COUNCIL MEETING
NOVEMBER 20, 2019
SALMON, IDAHO**

Mayor Leo Marshall opened the regular City Council meeting at 6:00 p.m. Those in attendance were:

COUNCIL MEMBERS: **Jim Baker**
 Jim Bockelman
 Ken Hill
 Neal James
 Robin Phillips
 Fred Waidely

CITY ATTORNEY: **Fred Snook**

Decisions/Action Items

- 1) Council approved the request by Adventure Crew, LLC to host Salmon Adventure Fest September 3, 2020 through September 7, 2020 on the Island.
- 2) Council tabled the request by Adventure Crew, LLC for camping privileges at Island Park for their September 2020 event.
- 3) Council accepted election results from Lemhi County

Consent Agenda – Action Item

- a) Minutes of November 6, 2019 Meeting
- b) Bills for approval
- c) Sacajawea Center Partners Meeting Minutes

Councilor Hill made a motion to accept the minutes, bills and Sacajawea Center partners meeting minutes. Roll call: Bockelman...aye, Waidely...aye, Phillips...aye, James...aye, Baker...aye, and Hill...aye.

Public Comments

- 1) Jessica McAleese, 193 Highway 93 North stated that from the Farmers Market standpoint they are excited about the proposed September 2020 event and are in support of it.
- 2) Lauren Zarske, 300 Hall Street, stated that the Chamber of Commerce is in full support of the September 2020 event.

Request for Special Event September 2020 – Will Ferguson – Action Item

Will Ferguson stated that the purpose of the event is to bring music, art, and community together. They would like to use Island Park as their venue and allow camping. He believes they have a good plan to make the event happen safely and smoothly. He does not believe they will be taking business away from the motels and he believes it will be a good opportunity for the City to make money “without lifting a finger”. He would work with everyone to make sure all are on the same page.

Councilor Bockelman and Waidely asked about fee requirements. Councilor Waidely suggested a deposit to cover any cleanup or damages.

Councilor Phillips stated that it is a plus for the community and all of the businesses. She would like to work with them and accommodate them. Councilor Waidely stated that he is also for the event but he also wants to see the City protected.

Councilor Bockelman suggested checking with other areas where their events have been held. He asked Will what protection has been included for events that they have already held. Will stated that the culture of the Adventure Crew is looking out for each other. With that comes respect for each other and the place they are occupying.

Councilor Waidely asked about the group. Will stated that they are officially an LLC.

Councilor Baker asked how cleanup would be handled. Will noted that information would be handed out at the gate. After the event the Adventure Crew will clean up what is left if anything. Councilor Baker also asked how tent camping would be controlled. Will stated that a map would be useful laying out camping zones.

Councilor James stated that he is in favor but there is an ordinance against camping on the Island.

Councilor Bockelman asked if the event will still be held if camping is not allowed and Will stated that it would. He recommended contacting local businessmen who have camping facilities who would be affected by people being allowed to camp on the Island.

Councilor Phillips made a motion to approve the request for the Special Event for September 3, 2020 through September 7, 2020, the Salmon Adventure Fest put on by Adventure Crew, LLC on the Island.

Councilor Baker asked Will how many tents will be there and how he will control that. He asked to see it in writing.

Councilor Waidely stated that he has concerns about parking and traffic control. He asked what they meant by regulated traffic and where everyone would park. Will stated that regulated traffic would be volunteers at the bridge. They are going to try to keep as little traffic from crossing as possible. Mark Troy with Idaho Adventures is open to parking on his property. He asked what the Council felt the capacity would be.

Roll call vote: Hill...aye, Baker...no, James...aye, Phillips...aye, Waidely...aye, and Bockelman...no.

Request to Allow Camping at Island Park for Special Event September 2020 – Action Item

Councilor James suggested more research on the camping request before a decision is made. He made a motion to table the discussion until the next Council meeting. Will stated that if the campgrounds would be holding them back they would be willing to create a percentage fund dispersed through the campgrounds. Fred Snook will poll the campground owners to see if they have any objections to camping at Island Park. Roll call vote: Bockelman...aye, Waidely...aye, Phillips...aye, James...aye, Baker...aye, and Hill...no.

Acceptance of Official Election Results to Include Mayor, Council, and Local Option Tax – Action item

LEMHI COUNTY, IDAHO – CITY OF SALMON						
NOVEMBER 5, 2019						
	Mayor 4-Year Term	Council 4-Year Term	Council 4-Year Term	Council 4-Year Term	Local Option Tax	Local Option Tax
Precinct	Leo Marshall	Jim Bockelman	Ken Hill	Neal James	YES	NO
Salmon	131	126	128	123	125	34
Depot	65	67	70	72	65	15
Brooklyn	322	310	307	310	311	75
Absentee	138	140	146	138	151	31
Total Votes	656	643	651	643	652	155

VOTING STATISTICS NOVEMBER 5, 2019					
Precinct	Registered Voters	Election Day Registrants	Total Registered Voters	Ballots Cast	% Registered Voters That Voted
Salmon	517		517	161	31.1%
Depot	297	2	299	80	26.8%
Brooklyn	1,147	9	1,156	386	33.4%
Absentee				184	
Total	1,961	11	1,972	811	41.1%

Councilor Waidely made a motion to accept the official election results as submitted for Mayor, City Council, and Local Option Tax. Roll call vote: Hill...aye, Baker...aye, James...aye, Phillips...aye, Waidely...aye, and Bockelman...aye.

Discussion of Project Completion at Wastewater Treatment Plant – Action Item

Councilor Phillips stated that there is a reason for retainage. To make sure that we know the subs have been paid, that there are lien releases for the subs, the work is 100%, there is a certificate of occupancy issues for the building and everyone is satisfied. Most of these things have not been done. Her understanding is Eagle Rock came to Salmon yesterday and completed quite a bit on the punch list. However, Down to Earth is still owed \$22,000 and Ray’s Heating is owed \$9,964.75. If we hadn’t given up the retainage we could have made the local vendors whole but now we only have \$10,000. The City had to spend roughly \$4,000. The spec book gives the engineers all the control over the entire project until it is handed over to the City. She recommends that no money is dispersed and we advise the appropriate people as to what the contract calls for where we stand and what we are expecting. The engineer was paid \$178,000 to run the project and she does not feel that we have gotten a lot of guidance or support from them.

Councilor Bockelman stated that it sounds like it is within the procedures of the contract for the Mayor to send a letter to the Engineer to contact the contractor to pay the subs.

Councilor Phillips will meet with Mayor Marshall.

Reports – Team Meetings and Financial – Informational Item

a) Public Works Team Meeting Minutes

Public Works Team Meeting
November 13, 2019

The Public Works Team meeting convened at 2:00 PM. Present were team members Chairman Waidely, Councilman Bockelman, Public Works Supervisor Cockrell, and Salmon resident, Ms. Henning.

A request to vacate a portion of 14th street at Tat avenue presented by Ms. Henning. A review of all city utilities in the area impacted by the request established there are no easements for water, waste water or other concerns of the Public Works Department by vacating this portion of 14th Street. Approvals by the Fire Chief and Police Chief are also required by the application.

A request to vacate a portion of an alley at Lombard Street was not considered. Applicant not present and has withdrawn the request.

A discussion of the waste water lift station punch list established that no attempt has been made by Eagle Rock Construction to complete the contract. Since the 90 day period granted for completion will occur on December 5, 2019 it is recommended that all withheld funds be utilized by the City to complete the punch list. Other legal action may also be considered on the advice of the City Attorney.

Sidewalk repair/replacement and planning for next year was discussed. A list of possible projects will be established and prioritized by PW Department over the course of the winter and given to the Council.

The next meeting of the Public Works Team will be December 11, 2019.

b) Monthly Financial Report/Treasurers Report – Amy Fealko

City of Salmon, Idaho

MONTHLY FINANCIAL REPORT

FY2020 (October 2019)

November 18, 2019

OVERVIEW

This report summarizes the City's overall year-to-date (October 2019) financial position for the FY 2020.

GENERAL FUND

General Fund Financial Condition. With 8% of the year complete, General Fund revenues are at 1.0% of projections and expenditures are at 9.9%.

General Fund Activity	Current Year		Fiscal Year 2019		Percent
	Budget	YTD Actual	Budget	Actual	
Revenues	1,422,720	14,791	1,512,667	1,395,029	1.0%
Expenditures	1,422,720	141,342	1,512,667	1,455,755	9.9%

Top Revenues. Our top four revenues account for about 92% of total General Fund Revenues. By focusing on these we get an excellent understanding of our revenue position.

Overall, these revenues are performing as projected based on payment schedules and past trends.

Top Revenues	Current Year		Fiscal Year 2019		Percent
	Budget	YTD Actual	Budget	Actual	
Property Tax	790,581	6,377	815,417	759,886	0.8%
Sales Tax	261,439	-	252,991	258,580	0.0%
Revenue Sharing	140,360	-	132,739	102,358	0.0%
Liquor Revenue	112,190	-	112,670	117,350	0.0%
TOTAL	1,304,570	6,377	1,313,817	1,238,174	0.5%

Property Tax. The first major payment of 2019-2020 taxes will be received in December 2019 and another significant tax payment comes to the City in January 2020.

The first Revenue Sharing and Liquor Revenue payments for the year will be received in January 2020.

We remain optimistic that revenues will follow budgeted amounts, but these revenues will be monitored closely.

EXPENDITURES. Operating costs are on budget for fiscal year 2019 as summarized below:

Expenditures by Department	Current Year		Fiscal Year 2019		Percent
	Budget	YTD Actual	Budget	Actual	
Executive	73,046	4,712	74,660	70,677	6.5%
Administration	191,343	12,926	188,377	177,506	6.8%
Comm Development	21,000	51	22,000	12,564	0.2%
Planning & Zoning	20,500	1,500	25,150	19,223	7.3%
Sacajawea Center	141,606	11,403	169,369	141,189	8.1%
Police Dept	766,941	73,366	801,853	799,972	9.6%
Parks	74,493	18,627	77,760	77,966	25.0%
Swimming Pool	83,755	861	86,690	88,598	1.0%
Salmon Valley Center	49,936	17,895	66,808	68,060	35.8%
TOTAL	1,422,620	141,342	1,512,667	1,455,755	9.9%

OTHER GOVERNMENTAL FUNDS

Cemetery Activity	Current Year		Fiscal Year 2019		Percent
	Budget	YTD Actual	Budget	Actual	
Revenues	86,519	1,260	86,159	79,056	1.5%
Expenditures	86,519	29,388	86,159	80,102	34.0%

Streets & Alleys Activity	Current Year		Fiscal Year 2019		Percent
	Budget	YTD Actual	Budget	Actual	
Revenues	574,096	2,539	560,461	555,580	0.4%
Expenditures	574,096	20,928	560,461	529,324	3.6%

Local Option Tax Activity	Current Year		Fiscal Year 2019		Percent
	Budget	YTD Actual	Budget	Actual	
Revenues	103,700	-	95,000	124,544	0.0%
Expenditures	103,700	1,587	95,000	67,902	1.5%

ENTERPRISE FUNDS

Water Fund Activity	Current Year		Fiscal Year 2019		Percent
	Budget	YTD Actual	Budget	Actual	
Revenues	1,020,000	92,258	1,182,200	1,098,428	9.0%
Expenditures	1,020,000	64,730	1,182,200	1,129,117	6.3%

Sewer Fund Activity	Current Year		Fiscal Year 2019		Percent
	Budget	YTD Actual	Budget	Actual	
Revenues	721,000	68,897	1,696,800	732,261	9.6%
Expenditures	721,000	41,115	1,696,800	1,513,492	5.7%

Informal Discussion/Round Table

- 1) Councilor Bockelman commented that he got letters back from our representatives concerning preserving our fish. They indicated that there is a lot of work to do.
- 2) Councilor Waidely wished everyone Happy Thanksgiving
- 3) Councilor Phillips stated that some community members commented on getting the pool covered with Local Option Tax funds. Councilor James noted that the topic had come up in the past and the cost to do so was quite high and not within the City Budget.
- 4) Councilor James asked if Mayor Marshall contacted someone to provide training classes yet.

Committee Meetings / Public Information

- a) Public Works Team – December 11, 2019 – 2:00 p.m.
- b) Parks and Recreation Team – TBD Spring 2020

- c) Finance Team – December 11, 2019 - 1:00 p.m.
- d) Public Safety Team – December 11, 2019 – 4:00 p.m.

Public Comments

None

Future Council Meeting Agenda Items Future Action Items

- 1) Completion of Monk Street Transfer of Property (Beers/Slavin) –Pending Plat Map from Wade Surveying

Adjournment – Action Item

The Council meeting was adjourned at 7:10 p.m.

Mayor, Leo Marshall

Mary Benton, City Clerk