

**CITY COUNCIL MEETING
JANUARY 15, 2020
SALMON, IDAHO**

Mayor Leo Marshall opened the regular City Council meeting at 6:00 p.m. Those in attendance were:

COUNCIL MEMBERS: **Jim Baker**
 Jim Bockelman
 Ken Hill
 Neal James
 Robin Phillips
 Fred Waidely

CITY ATTORNEY: **Fred Snook**

Decisions/Action Items

- 1) FY2019 Audit approved.
- 2) Sacajawea Center Advisory Committee appointment approved.
- 3) Oath of office administered and Council president elected.

Consent Agenda

- a) Bills for approval

Councilor Hill made a motion to accept the bills as presented. Roll call vote: Bockelman...aye, Waidely...aye, Hill...aye, Baker...aye, James...aye and Phillips...aye.

Public Comments

Jim Kluesner, 512 Confederate Drive, stated that he signed and delivered a complaint about his neighbors moving in a large hog and sow (400 pounders) approximately 25 feet from his property line. According to the City Code, there is to be no pigs inside the city limits. He would appreciate it if the Mayor would enforce this code. Then today he was informed that he was to meet with the neighbor to resolve the issue. It is not his job to enforce the city ordinances. The ordinance has been in effect since 1986 and there is a reason for the ordinance.

FY2019 Audit Presentation & Acceptance

Searle, Hart, and Associates prepared the audit for the City of Salmon. Farrell Steiner reported that there was not a lot of change. The biggest change throughout the year was a cash drop due to the Lift Station project.

Farrell reported that they determined that the financial statements are in good order. They had no findings on the audit.

In their opinion, the internal controls over finances for the City appear to be functioning as intended. They suggested that the City watch for the debt service payments. The Department of Environmental Quality is not sending invoices and a payment was missed. He feels that this is a state issue that needs to be resolved.

Some of the highlights:

- The biggest change of the year was the cash dropped due to the Lift Station at the Wastewater Plant which was a planned expenditure.
- The general fund overall trends are consistent since 2016
- Small decrease in fund balance in the Street and Alley fund. This will fluctuate with projects.
- Water has been consistent and Sewer decreased as discussed above.
- Cash in the governmental funds (General, Road and Bridge, Parks, etc.) has been consistent all the way across.
- He is not aware of any subsequent events that would have affected anything in the financial statements. He is not aware of any litigation or any deficit fund balances.

Councilor Baker made a motion to accept annual financial report and compliance as submitted to Council. Roll call vote: Hill...aye, Baker...aye, James...aye, Phillips...aye, Waidely...aye and Bockelman...aye.

Additional Recommendation for Sacajawea Center Advisory Committee Appointee

Suzy informed Council that there was an additional name for the Advisory Committee that got left off of the original list. She asked Council to approve Jen Smith – Lemhi Regional Land Trust, as an addition to the Advisory Committee. Councilor Hill made a motion to accept Jen Smith for the Sacajawea Advisory Committee.

Councilor Phillips asked Suzy how much interaction the Committee has with her or her predecessor regarding the operation of the Center. Suzy stated that they will meet at least 3 times a year if not more. Specific responsibilities include:

- 1) Advise the director on matters that directly concern programming, long term planning, and operations;
- 2) Develop and review measures and outcomes for evaluation and improvement, and annually measuring the Center's performance and effectiveness using those metrics; reviewing agendas and supporting materials prior to committee meetings;
- 3) Assisting the director and Mayor in identifying and recruiting other committee members;
- 4) Serving on sub-committees or task forces and taking on special assignments;
- 5) Facilitate cooperation and communication between the Center, Center partners, and the community (local and regional) and acting as an ambassador for the organization.

Roll call vote: Bockelman...aye, Waidely...aye, Phillips...aye, James...aye, Baker...aye and Hill...aye.

Oath of Office

City Clerk, Mary Benton administered the oath of office to Mayor Leo Marshall, and Councilors Neal James, Ken Hill and Jim Bockelman.

Election of Council President

Councilor Bockelman made a motion to retain Ken Hill as president of the Council.

Roll call vote: Bockelman...aye, Waidely...aye, Phillips...aye, James...aye, Baker...aye and Hill...aye.

Mayor's Advisory Teams and Jesse Creek and Town Ditch Representative Appointments – Informational Item

Mayor Marshall is waiting for input back from Council. He will make appointments at the next meeting. Charles Cockrell suggested including the Andrews Slough Ditch. He volunteered to be the representative.

Informal Discussion/Round Table

Council members commented on a job well done by Public Works.

Councilor Bockelman recommends getting an appraisal on City owned property.

Committee Meetings / Public Information

- a) Public Works Team – February 12, 2020 – 2:00 p.m.
- b) Parks and Recreation Team – TBD Spring 2020
- c) Finance Team – February 12, 2020 - 1:00 p.m.
- d) Public Safety Team – February 12, 2020 – 4:00 p.m.

Public Comments

None

Future Council Meeting Agenda Items Future Action Items

- 1) Completion of Monk Street Transfer of Property (Beers/Slavin) –Pending Plat Map from Wade Surveying
- 2) LOT Commission Appointments & Acceptance
- 3) Possible City Participation in the Census
- 4) Enforcement of City Ordinances

Adjournment

The Council meeting was adjourned at 7:00 p.m.

Mayor, Leo Marshall

Mary Benton, City Clerk