

**CITY COUNCIL MEETING  
AUGUST 5, 2020  
SALMON, IDAHO**

**Mayor Marshall** opened the regular City Council meeting at 6:00 p.m. Via GoToMeeting due to the Coronavirus.

Those in attendance were:

**COUNCIL MEMBERS:**           **Jim Baker**  
   **Jim Bockelman**  
   **Ken Hill**  
   **Neal James**  
   **Fred Waidely**

**CITY ATTORNEY:**           **Fred Snook**

**Decisions/Action Items**

- 1) Council approved Ordinance 20-844, Annual Appropriations
- 2) Council approved Resolution 2020-3, Fee Schedule
- 3) Extra-Duty Law Enforcement Officer Memorandum of Agreement approved
- 4) Date for Public Hearing for Vacation and De-Annexation of the End Portion of 17<sup>th</sup> Street is set for September 2, 2020
- 5) Law Enforcement Property Tax Relief Fund Proposal will be an agenda item August 19<sup>th</sup>.

**Consent Agenda**

- a) Meeting Minutes July 15, 2020 Regular Meeting.
- b) Bills for approval

Councilor Hill made a motion to approve the minutes of July 15, 2020 and bills as submitted. Roll call vote: Bockelman...aye, James...aye, Waidely...aye, Baker...aye, and Hill...aye.

**Public Comments**

- 1) Jim Bockelman, 605 Riverfront Drive, stated that a potential bullet was dodged. He interacted with someone who was around someone who had COVID and could have potentially infected city council and staff members. It is not violating our rights to wear a mask. We are all fighting a common cause. 58,000 service people died in the Vietnam War and we will soon be at three times that number in the United States from COVID. It is a simple thing to do in our community to help not to spread the virus.

## Water Study Review – Keller Associates – Informational Item

Jim Mullen, Keller Associates gave an overview as follows:

Evaluated: Sources, Water Treatment Plant, Storage Tank, and Distribution System.

The objective: Make recommendations to keep system in compliance with DEQ regulations for drinking water systems. Result: Develop a capital improvement plan to address issues. Project Design Period (Useful Life): 20 years for water treatment facilities, 40 years for distribution systems.

### Study Criteria

Population Projection: current 3,141; 20 year 3,447; 40 year 3,809

Emergency Standby Water Storage – current shortage of 260,000 gallons to shortage of 400,000 gallons in 2060

Average Usage: Winter usage 413 gallons per capita per day (about 4 times typical);

Average day demand 514 gallons per capita per day ( about 2.5 times Idaho average)

### Drinking Water Sources

Surface water from Jesse Creek, Pollard Creek, Chipps Creek, and the Salmon River as a supplemental source.

### Water Rights

<u>Water Right</u>	<u>Type</u>	<u>Priority</u>	<u>Location</u>	<u>Availability</u>	<u>Rate (CFS)</u>	<u>Rate (gpm)</u>
75-2167	Decreed	4/21/1905	CHIPPS, JESSE, POLLARD CREEK	1/1 – 12/31	2	898
75-4084	Decreed	7/1/1938	SALMON RIVER	1/1 – 12/31	4.35	1,952
75-7156	Decreed	10/5/1979	SALMON RIVER	1/1 – 12/31	2.25	1,010
75-7108	Decreed	5/1/1978	SALMON RIVER	1/1 – 12/31	1.55	696
75-14700	Decreed	8/18/1961	CHIPPS, JESSE, POLLARD CREEK	11/1 – 3/31	0.24	108
75-14701	Decreed	4/12/1940	CHIPPS, JESSE, POLLARD CREEK	11/1 – 3/31	2.3	1,032
75-7563	License	12/3/1990	JESSE CREEK	11/1 – 3/31	5	2,244
75-4	Decreed	4/1/1894	CHIPPS, JESSE, POLLARD CREEK	4/1 – 10/31	1.2	539
75-17B	Decreed	6/1/1867	CHIPPS, JESSE, POLLARD CREEK	4/1 – 10/31	0.24	108
75-19C	Decreed	6/1/1868	CHIPPS, JESSE, POLLARD CREEK	4/1 – 10/31	1.5	673
75-26A	Decreed	5/1/1884	CHIPPS, JESSE, POLLARD CREEK	4/1 – 10/31	0.3	224
75-7	Decreed	4/1/1894	JESSE CREEK	4/1 – 10/31	1.26	565
75-17A	Decreed	6/1/1867	JESSE CREEK	4/1 – 10/31	0.493	221
75-19B	Decreed	6/1/1868	JESSE CREEK	4/1 – 10/31	0.493	221
75-114	Decreed	4/1/1894	JESSE CREEK	4/1 – 10/31	4	1,795
75-7563	License	12/3/1990	JESSE CREEK	4/1 – 10/31	1.01	453
75-10075	Decreed	6/1/1867	CHIPPS, JESSE, POLLARD CREEK	4/1 – 12/31	2.3	1,032

### Water Treatment Plant

The plant was found to be in good condition. Minor equipment maintenance was recommended. There is currently not a backup generator. The plant capacity was found to be adequate for future projected water demand.

### Water Storage Tank

The partially buried concrete storage tank was built around 1978 and appears to be in good condition. Storage volume is sufficient. Under DEQ's emergency standby scenario,

total storage is deficient by 260,000 gallons. An emergency generator could offset the need for additional storage.

**Distribution System**

There is over 195,000 feet of pipelines (37 miles) from 2 to 20 inch diameter in the City’s system. Much of the piping is aging and beyond its design life. Two pressure reducing valve stations create three pressure zones. DEQ typically requires pressures to be between 40 – 100 psi. The middle zone ranges from 70-170 psi which is too high for safe operation. Fire hydrant coverage was evaluated and deficient areas were identified. Water meters are approaching 30 years old and need to be replaced as they lose accuracy with age.

Keller Associates recommended addressing high pressures by splitting the middle zone creating a fourth pressure zone and adding two PRV stations. As far as piping improvements they recommend addressing fire flow and looping issues, oldest and problem sections were identified and split into groups by area and prioritized.

Environmental considerations including physical aspects, land use, wetlands and water quality, flora and fauna, cultural resources, air quality, energy, and public health were reviewed.

Cost estimates were as follows:

Piping and Water Meters.....	\$1,288,000
Generator.....	\$ 410,000
2 New PRVs.....	\$ 176,000
Group A Linear feet of Pipe (8,100).....	\$2,133,000
Group B Linear feet of Pipe (6,900).....	\$2,064,000
Group C Linear feet of Pipe (1,600).....	\$ 930,000
Group D Linear Feet of Pipe (6,600).....	\$1,890,000
Group E Linear Feet of Pipe (6,500).....	\$1,755,000
Group F Linear Feet of Pipe (1,300).....	\$ 433,000
All Remaining Diameter 4” & Less	
Linear Feet of Pipe (26,100).....	\$8,293,000
Total Linear Feet of Pipe (61,700).....	19,372,000 <b>Total Cost</b>

**Phased Construction**

**Phase 1 (Construction 2021)**

- New PRVs/pressure zones
- Generator
- Piping replacement

**Funding Scenario**

- \$400,000 City Cash
- \$500,000 CDBG Grant

\$900,000 total project funding

**Phase 2 (Construction 2023-2024)**

Replace aging water meters

Piping replacement

**Possible Phase 2 Funding Scenario**

\$ 500,000 CDBG grant

\$3,500,000 USDA-RD Loan

\$4,000,000 USDA-RD grant\*

\$8,000,000 total project funding

\*(assuming Salmon would be eligible for a 50% USDA-RD grant. Rates would need to be \$48-50/month for USDA-RD grant consideration)

Keller Associates propose the following timeline:

August 2020	Online public meeting for study
September 2020	Finalize study with public meeting comments
September 2020	Grant Admin procurement/CDBG application started
October 2020	Surveying and environmental report
November 2020	Public hearing for CDBG application
November 2020	Submit CDBG application
May 2021	Engineering design complete and CDBG environmental complete
June 2021	Bid Opening
November 2021	Construction 80% complete

**Phase 2 (Construction 2023-2024)**

February 2021	Identify scope of Phase 2
April 2021	USDA-RD application started
May, July,	
September 2021	Community education/bond meetings or judicial confirmation
August 2021	Start CDBG application
November 2021	Bond election or judicial confirmation
January 2022	Begin engineering design
April 2022	CDBG award
December 2022	Engineering design complete
January 2023	Bid opening
April 2023 –	
October 2024	Construction
October 2025	First bond payment due

**ECIPDA – Water Improvements Funding – Informational Item**

Rick Miller reviewed the funding opportunities. He noted that funding typically consists of a combination of grants and low-interest loans. Funding agencies consider demographics and user rates. To be eligible for some grants, annual average user rates must be above \$48/month. Salmon residents average user rate is \$48/month.

Potential funding sources include Idaho DEQ-Loan and Principal Forgiveness (grant) – 20 to 30 years at 1.5 to 3%/year; United States Department of Agriculture-Rural Development – Grants and Loans up to a 40 year loan at 1.75 to 3%/year; Community Development Block Grant up to \$500,000; Army Corps of Engineers Grants and Loans; and Special Appropriation Grants.

**Ordinance 20-844, Annual Appropriation For The Fiscal Year Beginning October 1, 2020– Action Item**

**ORDINANCE NO. 20-844**

**AN ORDINANCE ENTITLED THE ANNUAL APPROPRIATION ORDINANCE FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2020, APPROPRIATING THE SUM OF \$3,878,251 TO DEFRAY THE EXPENSE AND LIABILITIES OF THE CITY OF SALMON FOR SAID FISCAL YEAR, AUTHORIZING A LEVY OF A SUFFICIENT TAX UPON THE TAXABLE PROPERTY AND SPECIFYING THE OBJECTS AND PURPOSES FOR WHICH SAID APPROPRIATION IS MADE.**

**BE IT ORDAINED** by the Mayor and City Council of the City of Salmon, Lemhi County, Idaho.

**Section 1:** That the sum of \$3,878,251 is, and the same is appropriated to defray the necessary expenses and liabilities of the City of Salmon, Lemhi County, Idaho for the fiscal year beginning October 1, 2020.

**Section 2:** The objects and purposes for which such appropriation is made, and the amount of each object and purpose is as follows:

**ESTIMATED EXPENDITURES**

<b>GENERAL FUND</b>	
Legislative & Executive	\$71,546.00
Administration	185,344.00
Community Development	6,000.00
Planning & Zoning	22,000.00
Sacajawea Center	137,644.00
Law Enforcement	785,262.00
Parks Departments	98,761.00
Swimming Pool	87,166.00
Salmon Valley Center	37,536.00
<b>Total General Fund</b>	<b>\$1,431,259.00</b>
<b>CEMETERY FUND</b>	<b>\$101,570.00</b>
<b>STREETS AND ALLEY FUND</b>	<b>450,922.00</b>
<b>WATER UTILITY FUND</b>	<b>1,069,000.00</b>
<b>SEWER UTILITY FUND</b>	<b>733,500.00</b>

<b>LOCAL OPTION TAX FUND</b>	<b>92,000.00</b>
<b>TOTAL PROPOSED EXPENDITURES</b>	<b>\$ 3,878,251.00</b>

**Section 3:** That a general tax levy of \$1,132,895 on all taxable property within the City of Salmon be levied for the general purposes for said City, for the fiscal year beginning October 1, 2020.

**Section 4:** All ordinances and parts of ordinances in conflict with this ordinance are hereby repealed.

**Section 5:** This ordinance shall take effect and be in full force upon its passage, approval and publication in one issue of the Recorder Herald, a newspaper of general circulation in the City of Salmon, and the official newspaper of said City.

**PASSED** after three readings of said ordinance at a convened meeting of the City of Salmon City Council held on the 5<sup>th</sup> day of August, 2020.

**Resolution 2020-3, Fee Schedule— Action Item**  
**RESOLUTION 2020 – 3**  
**FEE SCHEDULE RESOLUTION**

**A RESOLUTION APPROVING A FEE SCHEDULE (EXHIBIT “A”) FOR THE CITY CEMETERY, FACILITY RENTAL AND USE FEES, FINES, FRANCHISE FEES, LICENSES, PERMITS, PLANNING AND ZONING ADMINISTRATIVE FEES, PUBLIC RECORDS, AND UTILITY FEES**

WHEREAS, the City of Salmon has adopted fees for the City Cemetery, Facility Rental and Use, Fines, Franchise Fees, Licenses, Permits, Planning and Zoning Administration, Public Records, and Utility Fees; and

WHEREAS, a public hearing has been held and some of the fees will reflect an increase or decrease and do not exceed the cost to the City to deliver the services; and

WHEREAS, Exhibit “A” is attached and includes the following fees that are being added, removed, decreased or increased or reflect clarification of department and/or fee description.

Department	Fee Description	Current Fee	Proposed Fee	Total Fee to Customer	Increase Amount	% Change
Cemetery	Columbarium Niche – Resident	400.00	400.00	400.00	0.00	0.0%
Cemetery	Columbarium Niche – Non Resident	600.00	600.00	600.00	0.00	0.0%
Cemetery	Columbarium Niche Cover Engraving	Current Rate	Current Rate	Current Rate	0.00	0.0%
Cemetery	Disinterment Columbarium Burial – Resident & Non-Resident	100.00 + Niche Cover Replacement	100.00 + Niche Cover Replacement	100.00 + Niche Cover Replacement	0.00	0.0%
Cemetery	Interment Columbarium Burial Weekend – Resident	150.00	150.00	150.00	0.00	0.0%
Cemetery	Interment Columbarium Burial Weekend – Non Resident	200.00	200.00	200.00	0.00	0.0%

Water	Base Rate ¾” Meter	37.00	38.85	38.85	1.85	5.0%
Water	Base Rate 1” Meter	69.00	72.45	72.45	3.45	5.0%
<u>Water</u>	<u>Base Rate 1 ½ “ Meter</u>	175.00	183.75	183.75	8.75	5.0%
Water	Base Rate 2” Meter	255.00	267.75	267.75	12.75	5.0%
Water	Base Rate 4” Meter	515.00	540.75	540.75	25.75	5.0%
Water	Potable Water Per Gallon	0.01	0.01	0.01	0.00	0.0%

NOW THEREFORE, BE IT RESOLVED BY THE MAYOR AND COUNCIL OF THE CITY OF SALMON, IDAHO:

Section 1. The fee schedule attached as Exhibit “A” be approved and effective immediately.

Section 2. That this Resolution shall be in full force and effect immediately upon its adoption and approval.

ADOPTED by the Salmon City Council on August 5, 2020.

APPROVED by the Mayor of the City of Salmon, Idaho, on August 5, 2020.

Department	Fee Description	Current Fee	Proposed Fee	Total Fee to Customer	Increase Amount	% Change
Cemetery	Cemetery Plot – Resident	400.00	400.00	400.00	0.00	0.0%
Cemetery	Cemetery Plot (Infant) – Resident	200.00	200.00	200.00	0.00	0.0%
Cemetery	Cemetery Plot – Non Resident	600.00	600.00	600.00	0.00	0.0%
Cemetery	Cemetery Plot (Infant) Non Resident	300.00	300.00	300.00	0.00	0.0%
Cemetery	Columbarium Niche - Resident	400.00	400.00	400.00	0.00	0.0%
Cemetery	Columbarium Niche – Non Resident	600.00	600.00	600.00	0.00	0.0%
Cemetery	Columbarium Niche Cover Engraving	Current Rate	Current Rate	Current Rate	0.00	0.0%
Cemetery	Deed Recording	Varies/determined by Lemhi County	Varies/determined by Lemhi County	Varies/determined by Lemhi County	0.00	0.0%
Cemetery	Disinterment - Resident	1,000.00	1,000.00	1,000.00	00.0	0.0%
Cemetery	Disinterment - Non-Resident	1,200.00	1,200.00	1,200.00	00.0	0.0%
Cemetery	Disinterment Columbarium Burial – Resident & Non Resident	100.00 + Niche Cover Replacement	100.00 + Niche Cover Replacement	100.00 + Niche Cover Replacement	00.0	0.0%
Cemetery	Interment Columbarium Burial Weekend - Resident	150.00	150.00	150.00	00.0	0.0%
Cemetery	Interment Columbarium Burial Weekend – Non-Resident	200.00	200.00	150.00	00.0	0.0%
Cemetery	Interment (cremains) – Resident	100.00	100.00	100.00	00.0	0.0%
Cemetery	Interment (cremains) – Non-Resident	150.00	150.00	150.00	00.0	0.0%
Cemetery	Interment – Resident	400.00	400.00	400.00	00.0	0.0%
Cemetery	Interment – Non Resident	500.00	500.00	500.00	00.0	0.0%
Cemetery	Interment (Infant) – Resident	150.00	150.00	150.00	00.0	0.0%
Cemetery	Interment (Infant)-Non-Resident	200.00	200.00	200.00	00.0	0.0%

Cemetery	Interment (weekend) Resident	+150.00	+150.00	+150.00	00.0	0.0%
Cemetery	Interment (weekend) Non-Resident	+200.00	+200.00	+200.00	00.0	0.0%
Cemetery	Maintenance - Non Resident only	150.00	150.00	150.00	0.00	0.0%
Cemetery	Outside normal hours per hour per employee – Resident	25.00	25.00	25.00	0.00	0.0%
Cemetery	Outside normal hours per hour per employee – Non Resident	35.00	35.00	35.00	0.00	0.0%
Cemetery	Payment Plan – 24 months	5% of fee	5% of fee	5% of fee	0.00	0.0%
City Center	½ Day Use – (Up to 5 hours)	50.00	50.00	50.00	0.00	0.0%
City Center	1 Day Use – (5+ hours)	100.00	100.00	100.00	0.00	0.0%
City Center	Cleaning Deposit	50.00	50.00	50.00	0.00	0.0%
City Center	Partners (no deposit)	50.00/day	50.00/day	50.00/day	0.00	0.0%
City Center	Salmon Arts Council (50.00 held)	Waived	Waived	Waived	0.00	0.0%
City Center	American Red Cross	Waived	Waived	Waived	0.00	0.0%
Fees	Non-Sufficient funds	15.00	15.00	15.00	0.00	0.0%
Fines	Infractions 1 <sup>st</sup> & 2 <sup>nd</sup> Offense	25.00	25.00	25.00	0.00	0.0%
Fines	Infractions 3 <sup>rd</sup> Offense becomes Misdemeanor Judge Determines Fine	Varies	Varies	Varies	0.00	0.0%
Fines	Infractions not Paid within 10 Days of Violation – Per Notice	10.00	10.00	10.00	0.00	0.0%
Fines	Misdemeanor Judge Determines Fine	Varies	Varies	Varies	0.00	0.0%
Franchise	Cable Communications	5% gross revenue	5% gross revenue	5% gross revenue	0.00	0.0%
Franchise	Sanitation Services	2.5% gross revenue	2.5% gross revenue	2.5% gross revenue	0.00	0.0%
Licenses	Itinerant Merchants (consecutive 4 months)	125.00	125.00	125.00	0.00	0.0%
Licenses	Business License – Annual Renewal	35.00	35.00	35.00	0.00	0.0%
Licensed	Vendor Permit (City Resident) - Annual	35.00	35.00	35.00	0.00	0.0%
Department	Fee Description	Current Fee	Proposed Fee	Total Fee to Customer	Increase Amount	% Change
Licenses	Kennel License (renewed yearly)	50.00	50.00	50.00	0.00	0.0%
Licenses	Dog Tags – Not Spayed or Neutered	25.00	25.00	25.00	0.00	0.0%
Licenses	Dog Tags – Spayed or Neutered	10.00	10.00	10.00	0.00	0.0%
Licenses	Dog Tags – Senior Discount - Not Spayed or Neutered	22.50	22.50	22.50	0.00	0.0%
Licenses	Dog Tags – Senior Discount – Spayed or Neutered	7.50	7.50	7.50	0.00	0.0%
Licenses	Dog Tag Replacement	1.00	1.00	1.00	0.00	0.0%
Licenses	Beer – Not Consumed on Premises	50.00	50.00	50.00	0.00	0.0%
Licenses	Wine – Not Consumed on Premises	50.00	50.00	50.00	0.00	0.0%
Licenses	Beer Canned/Bottled consumed on premises	100.00	100.00	100.00	0.00	0.0%
Licenses	Liquor by Drink	562.50	(varies depending on state fee)	(varies depending on state fee)	0.00	0.0%
Licenses	Lodges	250.00	250.00	250.00	0.00	0.0%
Parks	Special Event per Day	25.00 - 50.00 max	25.00 - 50.00 max	25.00 - 50.00 max	0.00	0.0%

Parks	Island, Veteran's Memorial up to 4 hrs	25.00	25.00	25.00	0.00	0.0%
Parks	Island, Veteran's Memorial 4 to 8 hrs	50.00	50.00	50.00	0.00	0.0%
Parks	Island, Veteran's Memorial 8+ hrs.	75.00	75.00	75.00	0.00	0.0%
Parks	City Park Large Pavilion up to 4 hrs	25.00	25.00	25.00	0.00	0.0%
Parks	City Park Large Pavilion 4 to 8 hrs	50.00	50.00	50.00	0.00	0.0%
Parks	City Park Large Pavilion 8+ hrs	75.00	75.00	75.00	0.00	0.0%
Parks	City Park Small Pavilion up to 4 hrs	15.00	15.00	15.00	0.00	0.0%
Parks	City Park Small Pavilion 4 to 8 hrs.	30.00	30.00	30.00	0.00	0.0%
Parks	City Park Small Pavilion 8+ hrs.	50.00	50.00	50.00	0.00	0.0%
Parks	Sacajawea Center Cleaning Deposit Center and Grounds	150.00	150.00	150.00	0.00	0.0%
Parks	Sacajawea Center Entire Facility Cleaning Deposit	500.00	500.00	500.00	0.00	0.0%
Parks	Sacajawea Center Cleaning Deposit - Partners	Waived	Waived	Waived	0.00	0.0%
Parks	Sacajawea Entire Facility 8 hr. minimum	500.00/day	500.00/day	500.00/day	0.00	0.0%
Parks	Sacajawea Entire Facility Optional Set-up/Clean-up (8 hours total)	250.00	250.00	250.00	0.00	0.0%
Parks	Sacajawea Learning Center Entire Bldg. 3 hr. minimum	22.26/hr Partners	22.26/hr Partners	22.26/hr Partners	0.00	0.0%
Parks	Sacajawea Learning Center Entire Bldg. 3 hr. minimum	27.56/hr non-profit	27.56/hr non-profit	27.56/hr non-profit	0.00	0.0%
Parks	Sacajawea Learning Center Entire Bldg. 3 hr. minimum	30.74/hr Individuals Business	30.74/hr Individuals Business	30.74/hr Individuals Business	0.00	0.0%
Parks	Sacajawea Learning Center Main Level 2 hr. minimum	16.96/hr Partners	16.96/hr Partners	16.96/hr Partners	0.00	0.0%
Parks	Sacajawea Learning Center Main Level 2 hr. minimum	20.14/hr Non-Profit	20.14/hr Non-Profit	20.14/hr Non-Profit	0.00	0.0%
Department	Fee Description	Current Fee	Proposed Fee	Total Fee to Customer	Increase Amount	% Change
Parks	Sacajawea Learning Center Main Level 2 hr. minimum	23.32/hr Individuals Business	23.32/hr Individuals Business	23.32/hr Individuals Business	0.00	0.0%
Parks	Sacajawea Learning Center Basement 2 hr. minimum	14.84/hr Partners	14.84/hr Partners	14.84/hr Partners	0.00	0.0%
Parks	Sacajawea Learning Center Basement 2 hr. minimum	18.02 Non-Profit	18.02 Non-Profit	18.02 Non-Profit	0.00	0.0%
Parks	Sacajawea Learning Center Basement 2 hr. minimum	20.14/hr Individuals Business	20.14/hr Individuals Business	20.14/hr Individuals Business	0.00	0.0%
Parks	Sacajawea Center Grounds – Amphitheater, Meriwether Theater, Ranch Yard 4 hr. minimum	13.78/hr Partners	13.78/hr Partners	13.78/hr Partners	0.00	0.0%

Parks	Sacajawea Center Grounds – Amphitheater, Meriwether Theater, Ranch Yard 4 hr. minimum	16.96/hr non-profit	16.96/hr non-profit	16.96/hr non-profit	0.00	0.0%
Parks	Sacajawea Center Grounds – Amphitheater, Meriwether Theater, Ranch Yard 4 hr. minimum	27.56/hr Individuals Business	27.56/hr Individuals Business	27.56/hr Individuals Business	0.00	0.0%
Parks	Sacajawea Center Group Use Area	0.00	0.00	0.00	0.00	0.0%
Parks	Sacajawea Center Group Use Area Private Events	10.60/hr	10.60/hr	10.60/hr	0.00	0.0%
Parks	Sacajawea Center Group Use Area Camping (educational programs)	5.30/day/ person	5.30/day/person	5.30/day/person	0.00	0.0%
Parks	Site Admission Fee (included with facility and/or grounds rental)	\$0.00	\$0.00	\$0.00	0.00	0.0%
Parks	Education Programs (up to 12 youth or 20 adults)	3.00/person/hour	3.00/person/hour	3.00/person/hour	0.00	0.0%
Parks	Education Programs 6+ hours (up to 12 youth or 20 adults)	18.00/person	18.00/person	18.00/person	0.00	0.0%
Parks	Site Admissions (individual)	5.00/person/day	5.00/person/day	5.00/person/day	0.00	0.0%
Parks	Site Admissions (family)	12.00/day	12.00/day	12.00/day	0.00	0.0%
Parks	Site Admissions (group rate)	4.00/person/day	4.00/person/day	4.00/person/day	0.00	0.0%
Parks	Site Admissions (Lemhi Co Resident –or – age 0-6)	FREE	FREE	FREE	0.00	0.0%
Parks	Site Admissions (Special Events)	3.00	3.00	3.00	0.00	0.0%
Parks	Community Garden Plot	20.00/plot	20.00/plot	20.00/plot	0.00	0.0%
Parks	<del>Community Garden Plot – addtl plots</del>	<del>15.00/plot</del>	<del>15.00/plot</del>	<del>15.00/plot</del>	<del>0.00</del>	<del>0.0%</del>
Parks	Sacajawea Center Multiple Bookings with Council Approval	10% discount	10% discount	10% discount	0.00	0.0%
Parks	Sacajawea Center Equipment Lg Star Tent on Site only	106.00/Day	106.00 /Day	106.00 Day	0.00	0.0%
Parks	Sacajawea Center Equipment Lg Star Tent deposit	50.00	50.00	50.00	0.00	0.0%
Parks	Sacajawea Center Equipment Sound System	318.00/day	318.00/day	318.00/day	0.00	0.0%
Parks	Sacajawea Center Equipment Sound System Deposit	50.00	50.00	50.00	0.00	0.0%
Department	Fee Description	Current Fee	Proposed Fee	Total Fee to Customer	Increase Amount	% Change
Parks	Sacajawea Center Vendors	25.00 – 300.00	25.00 – 300.00	25.00 – 300.00	0.00	0.0%
Permits	Excavation in Public Right of Way	25.00	25.00	25.00	0.00	0.0%
Permits	Liquor Catering Permit	20.00/day	20.00/day	20.00/day	0.00	0.0%
P & Z	All Postage, Publication, Copies, Recordings & Mileage	Actual Cost Billed to Customer	Actual Cost Billed to Customer	Actual Cost Billed to Customer	0.00	0.0%
P & Z	Amendment to Comprehensive Plan or Map and Development Code	500.00	500.00	500.00	0.00	0.0%
P & Z	Annexation	250.00 – 500.00	250.00-500.00	250.00-500.00	0.00	0.0%
P & Z	Appeals	Up to 500.00	Up to 500.00	Up to 500.00	0.00	0.0%
P & Z	Large Scale Development	500.00	500.00	500.00	0.00	0.0%
P & Z	Lot Split	250.00	250.00	250.00	0.00	0.0%
P & Z	Subdivision	500.00	500.00	500.00	0.00	0.0%
P & Z	Conditional Use Permit	500.00	500.00	500.00	0.00	0.0%
P & Z	Sign Permit	As per Building Code Fee	As per Building Code Fee	As per Building Code Fee	0.00	0.0%

		Schedule	Schedule	Schedule		
P & Z	Special Use Permit	500.00	500.00	500.00	0.00	0.0%
P & Z	Vacation of Public Right of Way	500.00	500.00	500.00	0.00	0.0%
P & Z	Variance	500.00	500.00	500.00	0.00	0.0%
P & Z	Zoning Map Change	500.00	500.00	500.00	0.00	0.0%
Pool	Adult Daily Pass (ages 18+)	4.00	4.00	4.00	0.00	0.0%
Pool	Child Daily Pass (ages 5-17)	3.00	3.00	3.00	0.00	0.0%
Pool	Family Pass	225.00	225.00	225.00	0.00	0.0%
Pool	Four Years & Under	0.00	0.00	0.00	0.00	0.0%
Pool	Parent & Me Class	30.00	30.00	30.00	0.00	0.0%
Pool	Senior Citizens (ages 65+)	3.50	3.50	3.50	0.00	0.0%
Pool	Private Party (2 hr/less than 30)	105.00	105.00	105.00	0.00	0.0%
Pool	Private Party (2hr/30+)	125.00	125.00	125.00	0.00	0.0%
Pool	Season Pass Adult (ages 18+)	100.00	100.00	100.00	0.00	0.0%
Pool	Season Pass Child (ages 5-17)	90.00	90.00	90.00	0.00	0.0%
Pool	Season Pass Senior (ages 65+)	90.00	90.00	90.00	0.00	0.0%
Pool	Special Programs	3.00 – 200.00	3.00 – 200.00	3.00 – 200.00	0.00	0.0%
Pool	Swim Lessons per Session	50.00	50.00	50.00	0.00	0.0%
Pool	20 Punch Pass Adult (ages 18+)	65.00	65.00	65.00	0.00	0.0%
Pool	20 Punch Pass Child (ages 5-17)	45.00	45.00	45.00	0.00	0.0%
Public Records	C D's	2.00	2.00	2.00	0.00	0.0%
Public Records	Color Copies	.25	.25	.25	0.00	0.0%
Public Records	B/W Copies	.10	.10	.10	0.00	0.0%
Public Records	Staff Rate	0.00	Based on actual wage rate	Based on actual wage rate	0.00	0.0%
Sewer	Dump Fees–Forest Service per Thousand gallons	100.00	100.00	100.00	0.00	0.0%
Sewer	Dump Fees-Grey Water per Thousand gallons	100.00	100.00	100.00	0.00	0.0%
Sewer	Dump Fees-Portable Toilets per Thousand gallons	100.00	100.00	100.00	0.00	0.0%
Sewer	Septic Tanks per Thousand Gallons	100.00	100.00	100.00	0.00	0.0%
Sewer	Roto Rooter	75.00/hr	75.00/hr	75.00/hr	0.00	0.0%
Sewer	Monthly Base	28.00	28.00	28.00	0.00	0.0%
Sewer	Reconnect if capped	300.00	300.00	300.00	0.00	0.0%
Sewer	Connection to System	2,000.00	2,000.00	2,000.00	0.00	0.0%
Sewer	Saddle	100.00	100.00	100.00	0.00	0.0%
Sewer	Steam Cleaner	75.00	75.00	75.00	0.00	0.0%
Department	Fee Description	Current Fee	Proposed Fee	Total Fee to Customer	Increase Amount	% Change
Streets	Surface Repairs (materials + Labor)	Varies	Varies	Varies	0.00	0.0%
Water/Sewer	Deposit for services	100.00	100.00	100.00	0.00	0.0%
Water/Sewer	Late Payment Service Charge	1.5%	1.5%	1.5%	0.00	0.0%
Water/Sewer	Delinquent Payment Processing Fee	25.00	25.00	25.00	0.00	0.0%
Water	Service Line Thaw	50.00/hr	50.00/hr	50.00/hr	0.00	0.0%
Water	Turn on per Visit	25.00	25.00	25.00	0.00	0.0%
Water	Base Single Residence	37.00	37.00	37.00	0.00	0.0%
Water	Base Duplex	48.50	48.50	48.50	0.00	0.0%
Water	Base Triplex	69.50	69.50	69.50	0.00	0.0%
Water	Base Rate ¾" Meter	37.00	38.85	38.85	1.85	5.0%
Water	Base Rate 1" Meter	69.00	72.45	72.45	3.45	5.0%

Water	Base Rate 1 ½” Meter	175.00	183.75	183.75	8.75	5.0%
Water	Base Rate 2” Meter	255.00	267.75	267.75	12.75	5.0%
Water	Base Rate 4” Meter	515.00	540.75	540.75	25.75	5.0%
Water	Per 1,000 Gallons Used	0.78	0.78	0.78	0.00	0.0%
Water	Potable Water Per Gallon	0.01	0.01	0.01	0.00	0.0%
Water	Connection to System	2,000.00	2,000.00	2,000.00	0.00	0.0%
Water	Meter Installation	950.00	950.00	950.00	0.00	0.0%

**Elks Recreational Vehicle Park – Informational Item**

Amy Fealko informed council that it was suggested Council decide what the original intent of the Local Option Tax Ordinance was in determining if the Elks Recreational Vehicle Park should be paying LOT fees.

**Extra-Duty Law Enforcement Officer Memorandum of Agreement – Action Item**  
**EXTRA-DUTY LAW ENFORCEMENT OFFICER MEMORANDUM OF AGREEMENT**

This agreement effective July 1, 2020 through September 30, 2020, is entered into between Salmon Substance Abuse Prevention Coalition (hereinafter referred to as SSAPCO). and Salmon City Police (hereinafter referred to as City). Salmon School District #291 is acting fiscal agent for the coalition (hereinafter referred to as School District).

- A. City and SSAPCO desire to cooperate in a joint effort to furnish extra-duty law enforcement officers to run party patrols in Lemhi County on weekends of traditionally high drinking times during the Term of this Agreement and in compliance with the terms and conditions of the Drug-Free Communities (DFC) Grant.
- B. It is the intention of the City and SSAPCO, in entering into this Agreement, to maintain collaborative efforts to provide a safe, healthy and drug-free community environment for Salmon’s youth and adults.

In consideration of the mutual promises and covenants made by the parties and contained herein, the parties agree as follows:

1. TERMS: These parties agree that the services set forth in the Agreement will be provided from July 1, 2020, to September 30, 2020. Law enforcement will provide up to 24 hours of patrol by an extra-duty officer on weekends. As part of their weekend schedule, they will patrol campgrounds, foothill and neighborhood locations where parties frequently occur and respond to calls and tips from local citizens regarding youth who may be putting themselves in harm’s way.
2. EXTRA-DUTY OFFICER FUNDING: SSAPCO shall pay City, through School District, funds designated in the DFC Grant Agreement between “Substance Abuse and Mental Health Services Administration and Salmon School District #291 on behalf of the Salmon Substance Abuse Prevention Coalition” in the amount of \$32 per hour x 13 weekends. Such funds shall equal 100% of the “cost” as defined herein of the law enforcement extra-duty officer’s hours included in this Agreement provided,

but shall not exceed the \$10,000. Payment for services shall be rendered on a monthly basis upon receipt by SSAPCO of the invoice prepared by the City and emailed to [sharoninfanger@gmail.com](mailto:sharoninfanger@gmail.com) or sent to the address within this agreement. The City agrees to pay any “costs” of providing its officer not specifically included in this Agreement.

3. SCOPE OF SERVICE: City Agrees to provide extra-duty law enforcement to work within the Salmon community during weekends. The officer shall perform the duties specified below:

- A. Provide law enforcement services to the community during the traditionally high drinking times of summer weekends. Investigate allegations of criminal incidents per law enforcement department policies and procedures. Enforce state and local laws and ordinances. Make appropriate referrals to juvenile authorities or other governmental agencies.
- B. Work to prevent juvenile delinquency through close contact and positive relationships with youth. When possible, initiate interaction with youth and increase the visibility and accessibility of police to youth within the community. Provide services to students involved in situations where referrals to service agencies are necessary.
- C. The officer should monitor crime statistics and work with local patrol officers to design crime prevention strategies.
- D. Work to decrease underage drinking, marijuana use, tobacco, prescription drug abuse and other drug abuse by investigating underage drinking/drugging reports outside the school. Prevent drinking/drugging parties by initiating calls to parents, informing them of state and local laws if students or adults report party locations prior to the parties. Maintain an open dialogue with parents, reporting incidents to school officials when appropriate, with cordial follow-up and discussion.
- E. Perform other duties as outlined by the Salmon Chief of Police to meet the needs which may arise to maintain order and further the objectives of providing a safe and healthy community for Salmon’s youth.
- F. Establish and maintain a close partnership with DFC Grant Director to insure compliance with grant and to evaluate the effectiveness of this evidence-based practice. Attend alternative evening DFY activities and monthly coalition meetings when possible. Help identify drugs and behavior trends within the community and work with the coalition to establish strategies for local problems.

4. MODIFICATION OF SERVICES: No portion of the services heretofore established under this Agreement may be eliminated, reduced or materially changed without the mutual written consent of both parties.

5. CITY EMPLOYEE: The extra-duty law enforcement officer shall remain an employee of the City Police Department providing the services set forth in the Agreement and shall not be considered an agent, employee or officer of the District.

6. **DISCRIMINATION:** The extra-duty law enforcement officer agrees not to discriminate against any person in the performance of this Agreement, because of race, sex, color, religion, veteran's status, national original or ancestry.

7. **TERMINATION:** Either party may terminate this Agreement at any time by giving written notice to the other of such termination and specifying the effective date thereof, at least thirty (30) days before the effective date of such termination. In the event of termination, compensation will be paid only as to the period of time during which this agreement is in effect.

8. **HOLD HARMLESS AND INDEMNIFICATION:** SSAPCO and District shall comply with all applicable laws, rules and regulations. SSAPCO and District shall indemnify, defend (with legal counsel reasonably acceptable to the City) and hold harmless the City, its officers, employees and agents from any and all liabilities, claims, debts, actions, liens, judgments, demands, damages, losses, costs or expenses of any kind arising from death or personal injury, property damage or other cause based or asserted upon any act or mission arising out of or in any manner connected with their performance of this Agreement, or arising from the relationship between the parties to this Agreement, except for acts of negligence or willful misconduct on behalf of the city or its officials, employees and agents.

9. **ENTIRE AGREEMENT:** This Agreement supersedes any and all Agreements either oral or written, between the parties, and contains all the subject matter hereof. Each party acknowledges that no other agreement, understanding or promise, oral or otherwise relative to this subject matter exists between the parties at the time of execution of the Agreement. Any modifications of this agreement will be effective only if it is in writing and signed by both parties.

10. **NOTICES:** Any notice required to be given under the terms of this Agreement may be mailed first class, postage prepaid as follows:

City: SALMON CHIEF OF POLICE  
200 Main Street  
Salmon, ID 83467

District and SSAPCo Director: SALMON SCHOOL DISTRICT #291  
1501 Bean Lane  
Salmon, ID 83467

13. **WAIVER:** Any waiver by either party of any breach of the other of one or more of the terms of this Agreement shall not be construed to be a waiver of any subsequent or other breach of the same or any other term hereof. Failure of either party to require exact, full and complete compliance with any term of this Agreement shall not be construed in any manner as changing the terms hereof or stopping such party from enforcement hereof.

Councilor James made a motion to approve the Extra-Duty Law Enforcement Officer Memorandum of Agreement. Roll call vote: Baker...aye, Hill...aye, Waidely...aye, Bockelman...aye, and James...aye.

### **Set Date for Public Hearing for Vacation and De-Annexation of the End Portion of 17<sup>th</sup> Street-Action Item**

Councilor made a motion to set September 2, 2020 6:15 p.m. for a public hearing for vacation and de-annexation of the end portion of 17<sup>th</sup> Street.

### **Update from Public Works Superintendent on North St. Charles Street Storm Drain, USFS Agreements and Island Park Sidewalk-Informational Item**

Charles Cockrell asked Jared Bragg, High Basin Engineering, to submit a proposal to address the flooding on North Saint Charles Street which occurs during heavy rains. He submitted a proposal to do a topographic survey of the storm manholes, a hydraulic analysis, and definition of storm system priorities. Total cost is \$3,800.

He also asked the Idaho Rural Water Association to have their source water protection specialist review the proposed MOU and existing agreements with the Forest Service. He submitted his thoughts for Council review.

Wellard Constructors and Herbek Construction submitted cost estimates for replacement of the sidewalk leading to Island Park. Those bids ranged from \$9,000 to \$9,845.

### **Law Enforcement Property Tax Relief Fund Proposal – Informational Item**

A request by Mayor Marshall was sent to Governor Little to participate in the state's public safety program. The City's estimated payroll costs from March 1, 2020 through December 30, 2020 are \$353,392.

Amy explained to Council that in the meantime she spoke to the person in charge of the program, Alex Adams, who sent an email stating that the intent was all public safety salaries. Treasury has stated they will presume all public safety salaries as COVID related. She also got a call from Mr. Dornfest with the Idaho State Tax Commission. We were told that the City of Salmon has been allocated \$149,883 credit to the taxpayers. Three percent will be kept by the city as administration. We did not take an increase in taxes so about \$145,000 will be credited back to the taxpayers. It will show as a credit on the taxpayer's tax bill. She is planning on going forward with the Property Tax Relief Fund proposal.

Amy asked to have this as an action item for council decision to proceed on the next agenda.

### **Informal Discussion/Round Table**

1) Councilor Bockelman stated that there may be Councilors that do not want to wear a mask. If that is the case Council should have that discussion. He also commented on the 20 mph speed painted on Lemhi Road. He said he has a lot of fast traffic complaints from people on North St. Charles Street. He suggested setting up the speed wagon.

2) Councilor James said Keller's gave their presentation and they seem to think they have the contract and everything all sewed up. I think we just hired them to do the study if I am correct. They have not been hired to oversee the construction. He is not happy with the way the last project was handled by Keller Associates. He also commented on the Island Park ramp. Cars coming down the ramp cannot make the turn if cars are parked there. We need to consider making a "Y" there. The other thing he wanted to mention is Star Idaho became a sanctuary city for gun owners. He thinks it would be a good idea for Salmon to be a sanctuary city for guns.

### **Committee Meetings / Public Information**

- a) Public Works Team – TBD
- b) Parks and Recreation Team - TBD
- c) Finance Team – TBD
- d) Public Safety Team – TBD

### **Public Comments**

None

### **Future Council Meeting Agenda Items Future Action Items**

- 1) Salmon School District's Portion of Bean Lane
- 2) Presentation from the County Weed Department concerning weeds in the City (October)
- 3) US Forest Service Draft Memorandum of Understanding for Salmon Watershed Area
- 4) Rick Miller (ECIPDA) Approval to Apply for Block Grant

### **Adjournment**

The Council meeting was adjourned at 8:10 p.m.

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**Leo Marshall, Mayor**

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**Mary Benton, City Clerk**