

**CITY COUNCIL MEETING
APRIL 1, 2020
SALMON, IDAHO**

Mayor Marshall opened the regular City Council meeting at 6:00 p.m. Via GoToMeeting due to the Coronavirus.

Those in attendance were:

COUNCIL MEMBERS: **Jim Baker**
 Jim Bockelman
 Ken Hill (No Communication Until 6:10 p.m.)
 Neal James
 Robin Phillips
 Fred Waidely

CITY ATTORNEY: **Fred Snook**

Decisions/Action Items

- 1) Council approved the Process for Addressing Hardship on Residents and Small Businesses Due to Coronavirus.
- 2) Council approved Ordinance 20-843, An Ordinance By The Mayor And City Council Of The City Of Salmon, Idaho, Providing For A Change Of Zoning Map Designation From Medium Density Residential (Mdr) To Commercial (Com).

Consent Agenda – Action Item

- a) Meeting Minutes March 18, 2020 Regular Meeting
 - b) Bills for approval
- Councilor Waidely made a motion to approve the consent agenda. Roll call vote: Bockelman...aye, Waidely...aye, Phillips...aye, James...aye, and Baker...aye.

Public Comments

None

Process for Addressing Hardship on Residents and Small Businesses Due to Coronavirus (COVID19) - Action Item

Due to the fact that COVID-19 may place hardship on residents and small businesses within our city the City Council have agreed to help the City residents as follows:

- We are temporarily suspending water disconnections for homes and small businesses facing hardship because of the coronavirus pandemic.
- In addition, we are also temporarily waiving delinquent payment processing fees for residential and small business customers.
- We encourage customers to pay what they can so balances don't become overwhelming down the road. We can help customers set up a realistic path forward as they navigate these uncertain times.
- We require customers to contact City Hall ([208-756-3214](tel:208-756-3214)), so we can issue an agreement stating that the customer is liable for all past due balances in the future.
- This will be in effect until further notice.

An agreement must be signed and submitted stating that the customer agrees to pay their account up to date as of July 15, 2020.

Councilor Phillips made a motion to approve the proposed Process for Addressing Hardship on Residents and Small Businesses Due to Coronavirus. Roll call vote carried: Bockelman...aye, Waidely...aye, Phillips...aye, James...aye, and Baker...aye.

PUBLIC HEARING ZONE CHANGE – 6:15 P.M.

Mayor Marshall opened the public hearing at 6:15 p.m. No written correspondence was submitted and no comments were given in support of, uncommitted to, or opposed to the proposed zone change. The hearing was closed at 6:19 p.m.

Ordinance 20-843, Change of Zoning Map Designation - Action Item

ORDINANCE 20-843

AN ORDINANCE BY THE MAYOR AND CITY COUNCIL OF THE CITY OF SALMON, IDAHO, PROVIDING FOR A CHANGE OF ZONING MAP DESIGNATION FROM MEDIUM DENSITY RESIDENTIAL (MDR) TO COMMERCIAL (COM)

WHEREAS, at a regular meeting of the City Planning and Zoning Commission on September 9, 2015, it was determined that the property adjacent and surrounding Salmon schools should be marked on the zoning map with a commercial designation. The Salmon Planning and Zoning Commission held a public hearing on July 13, 2016 for the purpose of considering proposed amendments to the Salmon Development Code and Zoning Map. A public hearing was then held by the Salmon City Council on January 4, 2017 for the purpose of considering proposed

amendments to the Salmon Development Code and Zoning Map. The amendments were officially approved with the adoption of Ordinance 17-819.

WHEREAS, an error has recently been identified on the currently adopted zoning map, the error being property owned by Salmon School District did not reflect proposed changes from Medium Density Residential (MDR) to Commercial (COM); and

WHEREAS, the Salmon City Council held a public hearing on April 1, 2020 for public input to correct the error.

NOW, THEREFORE, BE IT ORDAINED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF SALMON, IDAHO:

Section 1. The official City zoning map designation of Medium Density Residential (MDR) for property generally described as: A parcel of land located in Block 8 of W.H. Andrews Subdivision, Section 8, T. 21 N., R. 22 E., Boise Meridian, City of Salmon, Lemhi County, Idaho, more particularly described as follows: Beginning at the NW Corner of Block 8 of W.H. Andrews Subdivision from which the NW Corner of Block 7 said Subdivision bears S 61°00'16"E a distance of 360.00 ft. the Basis of Bearing for this description; Thence S 61°00'16"E along the northerly boundary of said Block 8 and the southerly right of way of Mary Street a distance of 145.00 ft. to a point on the westerly boundary of the recorded Deed in Deeds Book 46 on Page 545; Thence S 28°59'44"W along said westerly boundary a distance of 85.82 ft. to a point on the southerly boundary of said subdivision; Thence N 54°19'07"W along said southerly boundary a distance of 145.98 ft. to a point on the easterly right of way of Warpath Street and the westerly boundary of said Block 8; Thence N 28°59'44"E along said right of way and boundary a distance of 68.82 ft. to the POINT OF BEGINNING. PARCEL CONTAINS 0.3 ACRES, and A parcel of land located in Block 8 of W.H. Andrews Subdivision, Section 8, T. 21 N. R. 22 E., Boise Meridian, City of Salmon, Lemhi County, Idaho, more particularly described as follows: Commencing at the NW Corner of Block 8 of the W.H. Andrews Subdivision from which the NW Corner of Block 7 of said Subdivision bears S 61°00'16"E a distance of 360.00 ft. the Basis of Bearing for this description; run thence S 61°00'16"E along the northerly boundary of said Block 8 and the southerly right of way of Mary Street a distance of 145.00 ft. to the POINT OF BEGINNING; Thence continuing S 61°00'16"E along said boundary and right of way a distance of 155.00 ft. to the NE Corner of said Block 8 and westerly right of way of Kay Street; Thence S 28°59'44"W along said right of way and the easterly boundary of said block extended a distance of 103.98 ft. to a point on the southerly boundary of said subdivision; Thence N 54°19'07"W along said boundary a distance of 156.06 ft. to a point on the westerly boundary of the recorded Deed in Deeds Book 46 on Page 545 extended; Thence N 28°59'44"E along said boundary a distance of 85.82 ft. to the POINT OF BEGINNING. PARCEL CONTAINS 0.3 ACRES, is hereby amended and changed to Commercial (COM).

Section 2. All ordinances and parts of ordinances in conflict with this ordinance are hereby repealed.

Section 3. This ordinance shall take effect and be in full force upon its passage, approval and publication in one issue of the Recorder Herald, a newspaper of general circulation in the City of Salmon, and the official newspaper of said City.

PASSED at a convened meeting of the City of Salmon City Council held on the 1st day of April, 2020.

Councilor Hill made a motion to suspend the rule of reading in full on three separate dates. Roll call vote: Bockelman...aye, Waidely...aye, Phillips...aye, James...aye, Baker...aye, and Hill...aye. Councilor Baker made a motion to approve Ordinance 20-843 by title only.

Councilor Bockelman asked for clarification from Teresa Morton. She told council that the current zoning of the property is Medium Density Residential and is being proposed to be changed to commercial. This change was initiated by the City of Salmon due to an error that was found in the currently adopted zoning map for the City of Salmon.

Roll call vote on Councilor Baker's motion: Bockelman...aye, Waidely...aye, Phillips...aye, James...aye, Baker...aye, and Hill...aye.

Informal Discussion/Round Table

1) Councilor Waidely wanted to remind residents to be mindful of what is being flushed down the toilet in lieu of toilet paper. The baby wipes and sanitizer wipes can clog the system and their service lines. He suggested radio and newspaper public service announcements. Also, a couple of meetings ago he proposed an ad hoc committee appointed by the Mayor to study the water plant distribution system, deficiencies throughout the City, and has not heard back from the Mayor. He can take the ball and run if the Mayor will give him the authority. Mayor Marshall stated that he was hoping to get Keller here and go from there. Councilor Waidely stated that he would like to have the City Council prepared beforehand to see what the priorities are; the committee as well as the water plant operator and public works superintendent. Also what we can and can't afford and how we will pay for it. Mayor Marshall said "let's just go with that then". Councilor James stated that he was not satisfied with the last work Keller did for us. Councilor Baker said Keller also addressed the possibility of awarding a contract to study the leakage in the lines and come up with a priority off of that contract. A priority for line replacement. We would need to discuss that. Councilor Waidely agreed and said for clarification Keller's identified several things. That was part of it but there are also undersized fire mains, leakage, deficiencies and pressure overages and deficiencies with the size of water tank

and with the water plant not having emergency power. These will all be prioritized. Councilor Hill said he would go along with that.

- 2) Councilor Phillips stated that she does not know how much control we have over the restrictions (Stay at Home Order by the Director, Idaho Department of Health and Welfare) on our local businesses but it is defiantly impacting them in a severe way. She wondered if we have any input.
- 3) Councilor Bockelman said he is disappointed that the City did not make a statement to the public not unlike the Governor, Sheriff, or Mayor of Challis. The hospital has had 2 meeting and we should have had a message like the others in directing the public concerning the Coronavirus. In Councilor Baker's words, we should become much more forward on providing information. He believes this falls on the Mayor and officially something should have been done. He is hoping that the City Employees know that they have their backs in this situation. Steps that have already been taken were sent out via email to Councilors by the City Clerk. Last, he noted that the sidewalk project on North Church Street is nearing completion.
- 4) Councilor James said while there is no traffic on the streets it would be a good time to get the street sweeper going. Also, he has read on social media that some of the City Officials have not been following the posted guidelines. He encouraged everyone to do what they can to make a show that the Council is following what they are proposing everyone else do.
- 5) Councilor Baker said in thinking about the budget for this year a good share of our budget comes from sales tax, liquor revenue, and fuel. He thinks Council would be wise to take an immediate look to see what expenditures can be held at this time.

Amy Fealko stated that she would like guidance from council. She also asked about the swimming pool and will we be able to open it this year.

Councilor Hill agreed that Council should have a Special Meeting to review the budget situation with an eye towards reducing some of the planned expenditures already budgeted.

Council agreed that they will meet April 8th at 11:00 a.m. via GoToMeeting. Staff will be asked to review their budgets and present them to Amy with a 15-20% cut so she can present them to council.

- 6) Charles Cockrell stated that there are 3 from the Public Works Department that are certified to run the Water and Wastewater Plants. The current operators, James Miller and Emery Penner have been instructed to do what they have to at work; otherwise they will be taking their work trucks home, do their work from home where they can monitor the plants. They have been encouraged to keep their distances to stay healthy. He and Cody Halle will be home this week to split up the regular crew. The other 4 will be driving truck to help on the School project and have been instructed to use separate vehicles and keep a 6 foot distance whenever possible. They have also been encouraged to be careful after hours to keep themselves quarantined to maintain their health. The summer workers have been delayed for now. Everyone is still on call in case of emergency repairs. There have been issues with the pump station behind City Hall. They had equipment failure and the line backed up. Parts have been ordered and repairs will be made when they get here.
- 7) KV Felker said right now they are pretty much doing business as usual with some exceptions. The Police Department is closed to the public. To limit exposure they are trying to handle calls by phone, but obviously they cannot all be done that way. Some training classes have been canceled. Personal protection equipment has been obtained for officers by Terry Stratton and Curtis Cannon.
- 8) Suzy Avey said at the Sacajawea Center the public restrooms have been closed in the parking lot. Trails are currently open and the Center is closed to the public.
- 9) Mary Benton stated that City Hall has been closed to the public. Payments can be made using the city website, the drop box in front of City Hall or call. Amy Fealko has been coming in from 6:30 – 9:30 to limit exposure. Shawnda Adams was given the option to stay home but has chosen to come in. She asked the Public Works crew to block off all the park pavilions to keep people from congregating there. The Senior Citizens are delivering meals at the back door instead of using their dining area.
- 10) Councilor Waidely thanked the city staff. The department heads have answered the questions he had and he feels they are doing a fantastic job.
- 11) The Mayor stated that as Mayor he stayed away from City Hall so as not to contaminate anyone.

Committee Meetings / Public Information

- a) Public Works Team – TBD
- b) Parks and Recreation Team – TBD Spring 2020
- c) Finance Team – TBD
- d) Public Safety Team – TBD

Public Comments

None

Future Council Meeting Agenda Items Future Action Items

Special Council Meeting April 8, 2020 – 11:00 am.

Executive Session Per Idaho Code 74-206 1(b) & 1(f) - Request by Councilor Bockelman

Adjournment – Action Item

The Council meeting was adjourned at 7:00 p.m.

Mayor, Leo Marshall

Mary Benton, City Clerk