

**CITY COUNCIL MEETING
AUGUST 17, 2016
SALMON, IDAHO**

Mayor Leo Marshall opened the regular City Council meeting at 6:00 p.m. Those in attendance were:

COUNCIL MEMBERS: **Jim Baker**
 Jim Bockelman
 Russell Chinske
 Ken Hill
 Rob Jackson
 Neal James

CITY ATTORNEY: **Fred Snook**

Decisions/Action Items

- 1) Ordinance 16-816, Annual Appropriations, passed the 3rd reading with 4 aye, 2 no votes.
- 2) William R. Gibbs Contract Amendment passed with 4 aye votes, 2 no votes.
- 3) The City will request to be put in the que for re-evaluation of all affected flood zone areas within the city boundaries.
- 4) Council voted to deny a claim submitted regarding a sidewalk accident at Veteran's Memorial Park.

Amendments to Agenda

- 1) Add an executive session after consent agenda as allowed by Idaho Statutes 74-206 (f) & (j)
 - 2) Add Public Safety Meeting minutes, Item 5.d.
 - 3) Remove item 15, Discussion of Council's Options of Open Carry or Concealed Carry of Weapons on City Property Particularly at Council Meetings – Jim Baker until further researched.
- All voted aye to approve the amendments to the agenda.

Consent Agenda

- a) Minutes of August 3, 2016
- b) Bills for approval

Council member Hill made a motion to approve the minutes of August 3, and bills as submitted. All voted aye by roll call vote and the motion carried.

Executive Session

Council member Baker made a motion to go into executive session as allowed by Idaho Statutes 74-206 (1) (f) To communicate with legal counsel for the public agency to discuss the legal ramifications of and legal options for pending litigation, or controversies not yet being litigated but imminently likely to be litigated & (j) To consider labor contract matters authorized under section 74-206A considering a labor contract offer or to formulate a counteroffer. All voted aye and the motion carried at 6:03 p.m.

Council member Hill made a motion to come out of executive session at 6:31 p.m. All voted aye and the regular meeting resumed.

A motion was made to add Item 15; vote on how to proceed with litigation to the agenda. All voted aye and the motion carried.

Public Comments

- 1) Dave Gusky, 1304 Fulton Street – Stated that his comments were in reference to item 11. He asked Council not to raise taxes. He also commented, “as far as item 12, don’t”.
- 2) Jamie Bockelman Phillips, the parks looked amazing this year. It was the biggest softball tournament ever.

Team Meeting Reports

a) Parks and Recreation Team Meeting Minutes

Presented by Rob Jackson

The August Parks Meeting came to order on August 10th at 3:30 pm.

Present Were Neal James, Jim Bockelman, Lin Gray, Gordon Stephenson, Rob Jackson and Lenard Hatch

No New Business

1. Discussion on Softball agreement and where we are currently at. It was decided that we will study the current agreement and the request from the Softball Association and discuss possible changes at the next meeting and then negotiate a recommend to the full city council for an October meeting.
2. Dogs in parks are still an issue. It seems that the dog droppings are not getting better in the Veteran’s Memorial Park. Hopefully the new bridge will get installed soon and the allowance of dogs in the park will cease.
3. Cars parking on the lawn on the VanDreff portion of Veteran’s Memorial Park is still an issue. After discussion we would like to see this moved on to the Public Works on the viability of curbs and gutters or a fence.
4. Fire Pit in Veterans Memorial Park. There is a fire pit on the south side of the park. Someone fell into the pit one evening and we would like this to move on to full City council to ask what can be done to have a guard installed or something to make it more visible.
5. The ADA Lift at the pool is up and working and we now have hot showers at the pool.
6. Facebook was discussed to make sure both the pool and Sacajawea center are both utilizing these media sources
7. Final item for discussion was a Sacajawea Center update.

1. The roof on the Kilpatrick Cabin is now fixed with a very large thank you needing to go to Kathy McDonald and all the donors. She spearheaded this project to raise funds from the community and get the roof fixed.

2. Heritage Days are this Friday and Saturday the 19th and 20th. We hope to see everyone come out to the Sacajawea center this weekend.

3. Visitation numbers are in for this year and the numbers are slightly up from last year.

Roundtable, Gordon would like the team to talk about the possibilities of an added sidewalk to the restroom in Veteran's Memorial Park. People are cutting across the lawn and wearing a path in the grass.

Next meeting will be September 14th at 3:30 pm in the conference room in city hall

b) Public Works Team Meeting Minutes

Public Works Team Meeting

August 10, 2016

Submitted by Jim Baker

The Public Works Team meeting was held at 2:00 p.m. on August 10, 2016. Present were councilmen Jim Baker, Ken Hill and Rob Jackson, Public Works Director Harry Shanafelt and staff personnel Mary Cerise.

1) There was no discussion items added to the agenda.

2) Update/action on possible availability of the City's sewerage treatment system to receive fecal materials currently being collected and treated at North Fork, Idaho from Middle Fork of Salmon River float trips. Neither further information nor inquiries have been received.

3) Street signs/City addresses/non-connecting streets. Discussion concluded with an assignment for Mary Cerise as follows: Mary will tabulate the public responses, favorable/unfavorable/unresponsive by affected street to the letter of inquiry as issued by the building department. Discussion will continue at the next Public Works Team meeting.

4) Review of water/sewer non-standard service account per prior agreement with City Council. Topic will continue at the next meeting following a planned meeting with Gary Goodman, Mayor Marshall and Jim Baker.

5) Round Table:

Harry Shanafelt and Charlie Cockrell have met with Keller Engineering to discuss the advisability of replacing the sewer lift station near the lagoon. The lift station was built in 1967 and upgraded

in 1987. The firm will analyze the systems age, current condition and advise on the possibility of replacement.

Mary Cerise gave an update on the river bridge project; the notice to proceed and pre-construction meeting are planned for September 15th. The sidewalk replacement on Main Street pre-bid meeting is scheduled for August 18, with bids due August 29th. A special council meeting will be scheduled for bid review and contract approval with planned project work to begin September 7th.

The next Public Works Team meeting will be August 10th at 2:00 p.m. at City Hall.

Submitted by James Baker

c) Finance Team Meeting Minutes

Finance Team Meeting Minutes: July 13, 2016; 11:00

Present: Finance Director Amy Fealko and Council Members Jim Baker, Jim Bockelman and Ken Hill.

The June financials were discussed with nothing of major significance to report. The fiscal year is 75% done but our revenue payments are only at 67% which leaves a \$90k plus shortage. This is a timing issue and will correct itself most likely in August.

Amy stated that there have not been any comments from the public on the published budget information.

The delinquent Local Option Tax payments are moving forward in the payment process.

Amy presented the current City's Purchasing Procedure and a streamlined version. Amy prefers the more streamlined version. The team will continue with the discussion at future meetings and then bring to Council.

There was also discussion about having regular mandatory personnel meetings to have discussions concerning City Policy.

There has been a water heater problem that supplies hot water for showers. Amy has been working to solve the issue. There are two systems; a solar and hot water heater/s. Amy said Harry has stepped in to help correct the problems.

Next Finance Team Meeting: August 10; 11am; City Hall Meeting Room

Finance Team Meeting Minutes: August 10, 2016; 11:00

Present: Finance Director Amy Fealko and Council Members Jim Baker, Jim Bockelman and Ken Hill. Also in attendance was Mayor Leo Marshall.

Mayor Marshall came to visit with the finance team to discuss the purpose of the different teams that the Mayor has put together for the providing of advice to him and the City Council.

City Council Meeting 08/17/2016

The July financials were discussed with nothing of major significance to report. Amy went over all department's numbers with the team.

The upcoming vote on the third reading of the 2016-17 budget was discussed and what action was proper should the vote be split three votes for approval, three votes against approval. It is understood that the Mayor has the tie breaking responsibility in such matters.

A Local Option Tax, (LOT), question was raised as to if governmental agencies, such as the forest service, pay LOT taxes. Amy checked and tax exempt agencies do not pay LOT taxes.

Amy re-presented a revised more streamlined version of the City's Purchasing Procedure. The team feels that it is ready to be presented to Council for discussion and action. There was also discussion about having regular mandatory personnel meetings to have discussions concerning City Policy.

There has been Public Comments concerning the City contributing to the retirement programs of elected City Officials. Amy checked with PERSI, the Public Employee Retirement System of Idaho, at Jim Bockelman's request and reported that Council members are considered employees during their terms and all City employees contribute and the employer, the City, contributes as well.

Lee Bilger and Shauna Heaps have requested time before the Finance Team to discuss the taxes with the City and how they affect the sale of property within the City. It is understood that Lee and Shauna will be present at the next team meeting.

Jim Bockelman has been in contact with a solar energy consultant and a solar energy sales representative. More information will be coming to bring to the Council for discussion.

d) Public Safety Team Meeting

Presented by Ken Hill

Public Safety Team Meeting

August 10, 2016

4:30 p.m.

In attendance: Chair, Ken Hill, Councilman Neal James, Chief of Police KV Felker, Abner King and Paul Moody from Steele Memorial Hospital.

The item of discussion was the new proposed helicopter landing site and the desired traffic control mechanisms that the FAA and Steele Memorial Medical Center would like to see implemented on VanDreff Street during arrivals and departures from the landing pad.

SMMC will refine their proposal and present to the full council as soon as possible. The Safety Team agreed on the need for the proposed traffic controls.

City Park Fence Discussion

Council member Jackson said he noticed that the new fence at the park was missing 33 of the top rails. They had been taken down. Since he walked through it has gone back up. Some have not been reattached. It was put together with spikes and has been put back together with screws. We paid \$9,500 for this fence and he did not like the idea that the fence got torn apart. He spoke with Jason Beyler. He said the fence did get redesigned. Originally the top post, instead of sitting on top of the post was nailed to the side and he felt that that isn't as strong. That is why Jason moved that top rail to the top of the post to give it more strength.

Council member Chinske said he knew nothing about this. Were they removed and put back?

Rob said not all were put back. And the spikes were replaced with smaller diameter screws.

Council member Chinske asked what the reason for the removal was in the first place.

Council member Bockelman said his son-in-law and his daughter Jamie were involved. He said he is his daughter's greatest critic so he does not agree that he is biased. The fence got started and he would like to know did we have dollars and cents in repairs and maintenance to do \$9,500 to do the project in the first place, who authorized it to be built, and if there wasn't money there where did it come from to supplement that budget? Council did not approve it. Knowing what he knows about the softball association when did the fence start? It's high and they used to be able to step over the other one. It would have been nice if they had been talked to about the fence. They could have volunteered to help or put funds towards it. His son-in-law took the tops of the fence off one length beyond the dugouts and put the top rail down so it's more of a fanny sitting spot. The city did not have park team meetings for them to attend to talk about what they wanted to do to the rails. It's in the past. They left the two in front of the snack shack so they could come to the next Parks meeting so they could say this is how we would like the whole area to look. We will do the work. It is up to Council if we are going to allow them to change the framing of taking the top rail down and putting it up but from what he told me his intent was take them down and put them back up.

Council member James said the softball association is no different than the tennis players. When they wanted to do the pickle ball court they came to Council first. It would be the same as someone renting City Hall. They can't take the podium off and throw it in the back yard just because it suits their fancy.

Harry Shanafelt was going to go to the park to see if the screws were sufficient to hold the rails on.

Informal Discussion/Round Table

1) Council member Chinske commended the Salmon Arts Council on a great job with the annual Blues, Brews, and BBQ's event at the Sacajawea Center.

2) Council member Bockelman said Main Street and Challis Streets are looking good. Are they going to complete from Main to Highway 28 with this project? It was noted that it will be seal coated next year from Mud Lake to Salmon.

3) Council member Jackson noted the hanging baskets look nice Steve Demick.

Beer and Wine License Renewals

A motion was made to approve applications submitted and those not yet submitted contingent on documents and fees paid. All voted aye.

Applications submitted: The Shady Nook Restaurant, Valley Wide Cooperative, Inc., Discounts Unlimited, Last Chance Pizza, The Corner Store. Contingent on paying fees and providing State and County licenses: Bertram’s Brewery, Service Grocery and Laundromat, HB Boys, LC, Salmon River Inn, The Owl Club, Salmon Elks Lodge, Dave’s Pizza, Fiesta En Jalisco, The Pork Peddler, Lemhi Strike Zone, Inc. The Pizza Shoppe Salmon, LLC. Shopko Hometown #795.

Pool Use Agreement with Salmon School District 2016

A motion was made to approve the agreement. All voted aye in a roll call vote.

Award of Laura Moore Cunningham Foundation Grant for \$6,000 – Sacajawea Center

Council member Jackson made a motion to accept the grant for \$6,000 which is designated to education programming and curriculum alignment. All voted aye.

Ordinance No. 16-816,

ORDINANCE NO. 16-816

AN ORDINANCE ENTITLED THE ANNUAL APPROPRIATION ORDINANCE FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2016, APPROPRIATING THE SUM OF \$4,231,144.00 TO DEFRAY THE EXPENSE AND LIABILITIES OF THE CITY OF SALMON FOR SAID FISCAL YEAR, AUTHORIZING A LEVY OF A SUFFICIENT TAX UPON THE TAXABLE PROPERTY AND SPECIFYING THE OBJECTS AND PURPOSES FOR WHICH SAID APPROPRIATION IS MADE.

BE IT ORDAINED by the Mayor and City Council of the City of Salmon, Lemhi County, Idaho.

Section 1: That the sum of \$4,231,144.00 is, and the same is appropriated to defray the necessary expenses and liabilities of the City of Salmon, Lemhi County, Idaho for the fiscal year beginning October 1, 2016.

Section 2: The objects and purposes for which such appropriation is made, and the amount of each object and purpose is as follows:

ESTIMATED EXPENDITURES

GENERAL FUND	
Legislative & Executive	\$87,399.00
Administration	460,066.00
Community Development	14,596.00
Planning & Zoning	18,975.00
Sacajawea Center	127,108.00
Law Enforcement	713,486.00

Parks Departments	97,977.00
Swimming Pool	71,643.00
Salmon Valley Center	48,748.00
Total General Fund	\$1,639,998.00
CEMETERY FUND	\$ 85,541.00
STREETS AND ALLEY FUND	703,605.00
WATER UTILITY FUND	1,009,200.00
SEWER UTILITY FUND	702,800.00
LOCAL OPTION TAX FUND	90,000.00
TOTAL PROPOSED EXPENDITURES	\$ 4,231,144.00

Section 3: That a general tax levy of \$1,082,300.00 on all taxable property within the City of Salmon be levied for the general purposes for said City, for the fiscal year beginning October 1, 2016.

Section 4: All ordinances and parts of ordinances in conflict with this ordinance are hereby repealed.

Section 5: This ordinance shall take effect and be in full force upon its passage, approval and publication in one issue of the Recorder Herald, a newspaper of general circulation in the City of Salmon, and the official newspaper of said City.

PASSED after three readings of said ordinance at a convened meeting of the City of Salmon City Council held on the 17th day of August, 2016.

Council member Baker made a motion to approve the third and final reading of Ordinance No. 16-816 by title only. The motion carried with a roll call vote of 4 ayes. Council members Jackson and Chinske voted no.

Discussion on Process of Agreement Renewal with Salmon Whitewater Park Association

Council member Baker said it is coming up time to renew the agreement. It is a continuation of Phase I. He spoke about clarifying the wording in the contract referring to the city being responsible for funding of the project. He said Local Option Tax monies have been approved towards functions for the Whitewater Park Association and that has been a question for discussion.

Breann Green said Phase I is not quite finished because the final engineering plan is not complete. They have not met the juvenile fish criteria.

Council member Baker made a motion to put the agreement on the agenda for the next meeting for discussion and decision. All voted aye.

William R. Gibbs Sidewalk Contract Amendment

Council member Jackson made a motion to amend the Gibbs agreement "item b." change from \$6,000 to \$10,000. The motion carried with 4 ayes. Council members Bockelman and Chinske voted no.

Discussion Concerning Letter to Corp of Engineers Regarding Re-Evaluation Request of Designation Flood Zone for the Salmon River, Lemhi River, and Jesse Creek – Jim Baker

A motion was made by council member Baker to write a letter requesting to be put in the que for all affected areas within the City of Salmon. All voted aye.

Discussion of Council’s Options of Open Carry or Concealed Carry of Weapons on City Property Particularly at Council Meetings – Jim Baker

Removed.

Vote on How to Proceed with Litigation

A motion was made to deny a submitted claim of litigation regarding a sidewalk accident at Veteran’s Memorial Park. All voted aye.

Committee Meetings / Public Information

- a) Public Works Team – September 14, 2:00 p.m.
- b) Parks and Recreation Team – September 14, 3:30 p.m.
- c) Finance Team – September 14, 11:00 a.m.
- d) Public Safety Team – September 14, 4:30 p.m.

Public Comments

1) Evalyn Bennett, commented about the Whitewater Development Agreement. She would like the City to insert a definition provided by Bob Wiederrick about the City’s financial responsibilities for the park. Phase I of the agreement not only includes the project design but also permitting. Safety is still a concern to her.

Future Council Meeting Agenda Items

- 1) Award of sidewalk contract – August 30, 4:30
- 2) Steele Memorial Hospital Request for Traffic Control for Helicopter Landing Pad
- 3) Whitewater Park Association Agreement
- 4) Public Hearing Budget Amendment 6:30 p.m.
- 5) Bridge Replacement Engineering Contract Review

Mayor, Leo Marshall

City Clerk, Mary Benton