

Finance Team Meeting Minutes: June 8, 2016; 11:00 noon

Present: Jim Baker, Jim Bockelman, Amy Fealko, and Ken Hill.

The May financial were discussed with nothing of significance to report. The fiscal year is 67% complete and most of the departments and line items are at that percent. Those that are not have explainable variances.

There is another motel that is two months delinquent in their Local Option Tax payments. A letter has been sent and the team feels that the issue needs to be monitored closely and handled promptly. The first motel that was delinquent is moving forward with payments and a payment plan. There was discussion as to if governmental agencies are required to pay the Local Option Tax and is so, are the motels collecting it. Amy will check up on that.

There was discussion regarding if there is a Purchasing Procedure in place that is being followed. Amy said there is one but it is probably outdated. Amy explained how business is being done presently. Amy stated that she would like to review the system and readdress the procedure. The team will continue with the discussion at future meetings and then bring to Council.

There was discussion about the need to increase the fee for the dumping of human waste collected by the forest service. Amy will check with other communities for a comparison and report to the team.

Jim Bockelman has been in contact with a solar energy consultant and will keep the team updated as more information is available.

Amy gave an update on what was coming in the budget meeting later in the day. Discussion followed as to how we the Council members would like to have the process go.

Next Finance Team Meeting: July 13; 11am; City Hall Meeting Room